



Belmont Rural Parish Council

87/17

Minutes of the Ordinary meeting of the Belmont Rural Parish Council held at Northolme Community Centre, Northolme Road Belmont on 8th March 2018.

Councillors Present

Cllr Adrian Bridges (Chairman)	Cllr Aimee Bridges
Cllr Andrew Cooper	Cllr Neil Hooper
Cllr Ron Loft	Cllr Des Parish
Cllr Gemma Watkins	

In Attendance

Tony Ford – Clerk.
 Cllr Tracy Bowes - Ward Councillor
 Colin Warne – Handy person

Members of the Public – 4

1. Apologies

Apologies for absence were received and accepted from Cllr John Newman.

2. Written requests for Dispensation

There were no requests received for dispensation

3. Declarations of Interest

Declarations of interest on agenda items were as follows: -

Councillor	Yes	No	Agenda Item		Disclosure
Cllr Adrian Bridges		√			
Cllr Aimee Bridges		√			
Cllr Andrew Cooper		√			
Cllr Neil Hooper		√			
Cllr Ron Loft		√			
Cllr Des Parish		√			
Cllr Gemma Watkins		√			

4. Minutes

To receive, approve and sign the Minutes of the Ordinary Meeting of The Parish Council held on 8th February 2018.

The minutes were approved as a true record of the meeting.

5. Public Participation

To receive and consider questions from the public.

- A parishioner informed the Parish Council that the manhole cover had been tarmacked.
- A parishioner also raised the issue of the councillor vacancy, Cllr Adrian Bridges gave a brief summary of the process.

6. Ward Councillors Report

The Parish Council received and noted the Ward Councillors Report. (Appendix 1 refers), in addition the Parish Council was also informed regarding the three business operating from home, Herefordshire Planning Department visited two who had other business interests and confirmed that there were no planning issues, the third business owners were away and would be visited later.

7. Previous Actions

The update from the Clerk was noted.

8. The Hereford Transport Package (HTP) Consultation

The Chairman informed the Parish Council that he had called an Extraordinary meeting for 16th March 2018 and that Herefordshire Council and Balfour Beatty representatives have agreed to attend. Cllr Des Parish queried why the 16th March, Cllr Adrian Bridges explained the position. Cllr Des Parish highlighted that she was disappointed that Herefordshire Council and Balfour Beatty had not arranged an exhibition locally. she also informed the Parish Council that she had asked for information to be left at Northolme Community Centre however only a few booklets were left. Cllr Gemma Watkins informed the Parish Council that it was a lady from Clehonger who had left them. Cllr Adrian Bridges informed the Parish Council that it was important that the Parish Council had a preferred route with relevant planning conditions.

Cllr Des Parish highlighted that if the Parish Council said no, then the Parish council says no, Cllr Adrian Bridges restated that the Parish Council must tell Herefordshire Council of its preferred route with conditions, to ensure that the interest of the parish was taken account of.

9. Finance

9.1. The Bank Reconciliation (Appendix 2 refers) as at 8th March 2018 was presented and the balances summarised as follows

- Treasurers Account £ 500.00
- Deposit Account £ 96,908.46
- TOTAL £ 97,408.46**

9.2. Receipts - nil

9.3. To authorise payment of invoices as per payment schedule

Ref	Payee	Amount £	VAT	Detail
1	HALC	1,674.10	279.02	01/03/18 (H130) Membership 2018/19 (2 free councillors places)
2	Print Plus	154.80	25.80	19/02/18 (114878) Printing letter re Extraordinary Meeting
3	Kingfisher Direct Ltd	665.60	110.93	28/02/18 (30981) tree grit bins & rock salt.
4	Boss Office Suppliers & Systems Ltd	223.94	37.32	28/02/18 (123179 & 123180) Stationery

5	Cityscape Maps Ltd	14,160.00	2,360	Part order (4 noticeboards delivered and installed minute 14/12/17 (10)
6	HM Revenue & Customs	168.80	n/a	PAYE Period 11

Cllr Des Parish queried the costs for the noticeboards and was informed that although the Clerk was asked to see if there was a reduction they were as the quotes received.

All payments authorised for payment and cheques to be signed

To Note Clerk Salary Payment by Standing Order on 28th February 2018 as agreed at Parish Council meeting 9th March 2017 - Agenda Item 24

10. Noticeboards

The Clerk informed the Parish Council that noticeboards had been ordered with four being delivered and paid for by 31st March 2018.

11. Grit Bins

The Clerk informed the Parish Council that three grit bins had been ordered to be sited as previously agreed at Nothholme Community Centre, Belmont Community Centre and No 2 Abbotsmead Road and that Cllr Adrian Bridges would be liaising with the owner of No2 Abbotsmead Road.

12. Westholme Road Verges

The Parish Council considered the suggestion of Cllr Edwards to plant trees on the verge, Cllr Adrian Bridges queried who would water and maintain them. Cllr Des Parish did not think it was the answer to the problem, there would be complaints if the trees were not maintained. Cllr Des Parish also highlighted that there was parking on the verge problem across the parish and had seen the damage done on Westholme Road and that the police leaflet was good, however with cars parking on both sides of the road emergency vehicles would not be able to get through. Cllr Des Parish proposed that trees were not planted.

Cllr Tracy Bowes (Ward Councillor) informed the Parish Council that she had written to the Housing Association who would not be taking any action as they did not believe it was their tenants who were causing the problem.

Having considered the request, the Parish Council resolved not to plant any trees on the verge.

13. Handyperson Work Plan March 2018

The Clerk requested that the Parish Council consider and agree the Handypersons work plan for March 2018, subject to emergencies, the Parish Council was also informed that it was intended the monthly plans were agreed at each Parish Council meeting. Cllr Des Parish felt that mowing was a priority and proposed that the Handyperson be given a free hand with regards his work schedule. The Clerk informed the Parish Council that this approach was recommended as in the past there were queries raised as to work not being authorised.

Cllr Neil Hooper suggested that the Handypersons completed job sheets be used to develop future schedule of works.

The Parish Council also reviewed the Handyperson tasks previously approved and agreed to add

- Litter Picking
- Footpaths throughout the parish – CH7 paths

Cllr Des Parish also highlighted that Balfour Beatty did not trim hedges, then they did them and now the Parish Council pays.

90/17

A parishioner highlighted that Balfour Beatty's trimming of hedges and grass cutting was of a poor quality.

Having considered the matter the Parish Council resolved that the Handyperson be given a free hand with regards to his work schedule and that completed job sheets be used to develop future work schedules.

Action Clerk to send schedule of hedges to councillors.

Action Clerk to update Handyperson Task (Appendix 3 refers)

14. Jubilee Field

The Parish Council considered the clerks request for authorisation to send correspondence received from Balfour Beatty to parishioners who complained about works carried out by the Parish Council. Cllr Des Parish informed the Parish Council that parishioners deemed the matter closed and that the Balfour Beatty's reply related to her query. The Clerk recommended to the Parish Council that in view of Cllr Des Parish's comments that parishioners deemed the matter closed the Parish Council should draw a line on the matter and move on, the Parish Council agreed.

15. Parish Council Open Days

The Parish Council considered the date, time and approach for the Parish Council Open days. and agreed to defer the matter to the April meeting which would give time for the dates of other local events to be known.

16. For Information Items

The Parish council received the Clerks Report on For Information Items. The Clerk highlighted the defective stile issue, (CH7 & Ruckhall Lane) which Cllr Adrian Bridges and Cllr Tracy Bowes commented on.

A parishioner asked that the correspondence from another parishioner be read out as requested, the Clerk and Cllr Adrian Bridges refused to do so. Cllr Neil Hooper agreed to read it, which he did.

17. Matters relayed to the Clerk for agenda items at the next meeting

- Litter Pick – Duke of Edinburgh Award
- Parish Council open day

18. Confirmation of date, time and location of the next meeting

12th April 2018 @7.30pm to be held at Belmont Community Centre

Ward Councillors Report for February 2018

- Contacted Planning Enforcement about three businesses which appear to be operating from home in Dorchester Way, because of complaints.
- The police confirmed a leaflet drop was completed on Westholme Road to residents adjacent to grass verges
- Complaints received about bus overcrowding on service buses which take children to and from school so I am liaising with the Transport Commissioner
- I am meeting with all Herefordshire County Councillors for the south Wye area to discuss issues and concerns with BBLP.

Herefordshire Council Updates

Hereford poppies 14th March – 29th April

Planning for the arrival of the poppies in two months time is well underway with a weekly committee meeting made up of Cathedral, Council and WWII committee attendees. Local companies have been very generous with their sponsorship. Posters will soon be going up in the city and we've pleased with the involvement of town councils from across the county most especially Ledbury and Leominster who have both been very generous.

NMITE

From an economic perspective we're anticipating that between 10-30% of graduates from the university will choose to live locally once they have graduated further boosting the economy and helping to reduce the age of the average county resident.

Herefordshire Business Board

We met at Herefordshire group training association headquarters on Holmer Road to discuss how to encourage more school leavers to consider apprenticeships as an option after leaving school.

Safeguarding

A lot of work has been done by the Children's safeguarding board to ensure that key workers are being trained about the dangers of neglect. Seeing as neglect is one of the chief reasons why children need the intervention of the Safeguarding services.

Bank Reconciliation as at 8th March 2018

Opening 1 st April 2017	Treasures Account	500.00
Opening 1 st April 2017	Deposit Account	126,940.10
	Total	127,440.10
Add	Receipts	55,021.62
	Total	182,461.72
Less	Payments to 08/03/2018	85,053.26
BALANCE		97,408.46
	Bank Statement Treasures Account	500.00
	Bank Statement Deposit Account	115,155.90
TOTAL		115,655.90
Less Outstanding Cheques		
1047	17.52	
1048	18.00	
1049	18.00	
1050	168.68	
1051	618.00	
1052	1,674.10	
1053	154.80	
1054	665.60	
1055	223.94	
1056	14,160.00	
1058	168.80	
1059	360.00	
Total o/s payments		18,247.44
BALANCE		97,408.46

Handyperson Tasks

HANDYPERSON TASKS	
Mowing	Footpaths on open spaces, grass verges Footpaths throughout the parish, including formal CH7
Strimming	On Open spaces and where necessary
Trees	Lopping large tree, broken or low hanging branches removed, tilting trees re-staked if possible.
Shrubs	
1	Shrubbery corner of A465 and Northolme Road
2	Shrubbery near bus stop Northolme Road
3	Shrubbery Corner of Stanbrook Road and Northolme Road
4	At Northolme Community Centre
5	Forde Lane/Northolme Road open space
6	Shrubbery Corner of Glastonbury Close
Hedges	
1	Bordering Play Park on Northolme Road opposite Stanbrook Road
2	Open space on corner of Dorchester Way and Stanbrook Road
3	Dorchester way next to Play Park
4	Open space opposite Play Park on Dorchester Way
5	Open space both sides of Dorchester Way at entrance to Abbey View East and Abbey View West
6	Open space on Grantham Close near litter bin
7	Open space end of Broadholme Road
8	End of Monkscroft Drive onto Belmont Road
9	Open space end of Glastonbury Close
10	End of Holmfirth Close
General	Litter picking