



To: All members of Belmont Rural

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the Belmont Rural Parish Council will be held at Belmont Community Centre, Eastholme Avenue, Belmont on Thursday 9<sup>th</sup> February, 2017 starting at 7.00pm. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

## AGENDA

1. Apologies
  - 1.1. To receive apologies for absence.
2. To receive declarations of interest and written requests for dispensation.
  - 2.1. To receive declarations of interest.
3. Co-option of Parish Councillors.
  - 3.1. To consider the co-option of two Parish Councillors to fill current vacancies.
4. Public Participation.
  - 4.1. To receive views of local residents on Parish matters.
5. Minutes.
  - 5.1. To approve the Minutes of the Full Council meeting held on 17<sup>th</sup> January 2017 as an Accurate record.
6. Finance and General Purposes Matters
  - 6.1. To note account balances as at the date of the meeting.
  - 6.2. To authorise invoices as per the attached schedule.
7. Tree Surgery.
  - 7.1. To consider quotes for tree surgery.
8. Purchase of Mower & Secure Storage Facility
  - 8.1. To consider the purchase of a Flail Mower for Parish Council use at a cost not to exceed £17563 ex VAT plus one off costs of approximately £1300 ex VAT and yearly costs of approximately £700 ex VAT.
  - 8.2. To consider the purchase of a 20ft (half) container for mower at a cost not to exceed £1890 ex VAT

## 9. Handyman Services

9.1. To note the Handyman's Report – nothing to report.

## 10. Traffic Calming

10.1. To consider requesting Traffic survey to be added to Southolme Road

## 11. Community Action Day 1<sup>st</sup> April

11.1. To agree to the advertising of the Community Action Day

11.2. To agree format of CAD

11.3. To request sites for consideration on CAD

## 12. Free Parish BBQ 2017

12.1. To agree to the advertising of the Free Parish BBQ at a cost not to exceed £300 ex Vat

12.2. To agree format of Free Parish BBQ

## 13. Wild Flower Seeds

13.1. To agree and authorise the purchase of Wild Flower Seeds for Jubilee Field

## 14. General Correspondence – For information only.

## 15. Newsletter.

15.1. To review Draft Newsletter

15.2. To agree printing costs

15.3. To agree distribution costs of £120

## 16. Meeting and Agenda Closing Dates.

16.1. To note the closing date for any agenda items for next meeting - 24<sup>th</sup> February 2017.

16.2. To note the date of the next meeting - 9<sup>th</sup> March 2017.

### *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*

*Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act, a resolution is to be passed to exclude the public and press during discussion of the following agenda items. The confidential nature being Employment Matters.*

## 17. Employment Matters.

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04<sup>th</sup> February 2017

Belmont Rural Parish Council  
 Meeting held on Thursday 9th February 2017  
 Agenda Item 6.2  
 Schedule of Payments to be approved at the meeting

Payee	Detail	Net	VAT	Total Payment
Balfour Beatty Living Places	Weed Spray 2nd Half	£ 581.86	£ 116.37	£ 698.23
Printerland.co.uk	Multifunctional Printer	£ 165.00	£ 33.00	£ 198.00
South Wye Community Association	Room Hire 17th Jan 2017	£ 24.00		£ 24.00
			£	-
			£	-
			£	-
			£	-
			£	-
Total payments this month:		£ 770.86	£ 149.37	£ 920.23