



# Belmont Rural Parish Council

17/19

**Minutes of the Ordinary Meeting of Belmont Rural Parish Council held at Belmont Community Centre, Eastholme Avenue Belmont on 12<sup>th</sup> July 2018 at 7.30pm.**

**Councillors Present**

Cllr Adrian Bridges (Chairman)  
 Cllr Aimee Bridges  
 Cllr Andrew Cooper  
 Cllr Neil Hooper  
 Cllr Jaime Price

**In Attendance**

Tony Ford – Clerk.  
 Cllr Tracy Bowes - Ward Councillor

Members of the Public – 3

**1. Apologies**

Apologies for absence were received and accepted from Cllr John Newman and Cllr Des Parish

**2. Written requests for Dispensation**

There were no requests for dispensation

**3. Declarations of Interest**

To receive declarations of interest on agenda items.

Councillor	Yes	No	Agenda Item		Disclosure
Cllr Adrian Bridges	√		Agenda item 19	Considering payment to Spouse	Disclosable Pecuniary Interest
Cllr Aimee Bridges	√		Agenda Item 19	Considering payment to family member	Non- Disclosable Pecuniary Interest
Cllr Andrew Cooper	√		11.3.4	Trustee Community Centre	Disclosable Pecuniary Interest
Cllr Neil Hooper		√			
Cllr Jamie Price		√			

The Chairman confirmed to the Parish Council that he had received resignations from Cllr Ron Loft and Cllr Gemma Watkins, he also confirmed that he had written to thank them both.

**4. Minutes**

**To receive, approve and sign the Minutes of the Ordinary Meeting of The Parish Council held on Thursday 14<sup>th</sup> June 2018**

The minutes were approved as a true record of the meeting and signed by the Chairman

**5. Minutes**

**To receive, approve and sign the Minutes of the Extraordinary Meeting of The Parish Council held on Friday 29<sup>th</sup> June 2018**

The minutes were approved as a true record of the meeting and signed by the Chairman

**6. Public Participation**

A Parishioner queried what was the current situation with regards to the Belmont Community Centre sign, the Parish Council was informed that the measurements had been forwarded to Balfour Beatty.

**7. Ward Councillors Report**

The Ward Councillors Report was noted. (Appendix 1 refers)

**8. Previous Actions**

Subject to reference 7/3 and 7/14 being changed from Work in progress to Completed the update from the Clerk on previous actions. was noted

**9. Hereford Transport Package**

In view of the Parish Council comments during the consultation process there was a concern regarding the choice of the Red route. The Clerk informed the Parish Council that he had attended the briefing on 10<sup>th</sup> July when Cllr Price informed those present that the consultation did not identify a preferred route and that the choice of the red route had been made on environmental grounds. Following the publication of documents the Clerk had reviewed the consultation report and informed the Parish Council that on page 49 there were two tables that ranked the different routes and highlighted that in both cases the red route was ranked 6<sup>th</sup> out of seven. The Parish Council was of the view that even if there was no clear choice from the consultation, based on the rankings the red route should not have been chosen. Further discussion took place and it was agreed that the Parish Council would arrange an extraordinary meeting at the Three County's Hotel sometime in August. The Clerk was authorised to proceed with the matter.

**Action** Clerk to liaise with Herefordshire Council for dates

**10. Planning - Re-consultation 41 Dorchester Way Belmont (181132)**, proposed two storey side extension Having considered the matter the Parish Council restated its objection on the grounds of inadequate parking arrangements , including parking on the shared access.

**Action** – Clerk to inform Herefordshire Council of the Parish Councils decision.

**11. Finance**

11.1. The Bank Reconciliation (Appendix 2 refers) as at 12<sup>th</sup> July 2018 was presented and the balance summarised as follows; -

• Treasurers Account	£	500.00
• Deposit Account	£	100,519.57
<b>TOTAL</b>	<b>£</b>	<b>101,019.57</b>

11.2. Receipts £4.87 ( Interest)

## 11.3. To authorise payment of invoices as per payment schedule

Ref	Payee	Amount £	VAT	Detail
1	South Wye Community Association	5,500.00	N/a	Grant Payment in relation to Belmont Library
2	Information Commissioner	40.00	N/a	15/06/18 Data Protection fee
3	F. Parr Ltd	144.00	24.00	19/06/18 (00067333) Handi Hoops
4	South Wye Community Association	18.00	N/a	29/06/18 (11225) Hall Hire 29/06/18
5	R.D. Rose	150.00	N/a	28/06/18 Auditing the Annual Accounts
6	Locks Garage	68.96	4.48	31/05/18 (5) Diesel for mower <b>(paid by Direct Debit)</b>
7	HMRC	168.60	N/a	<b>P3 PAYE</b>
8	Colin Warne	1,333.30	N/a	8/07/18 (67) Handyperson duties June 2018

**All payments were authorised for payment and cheques to be signed  
Cllr Andrew Cooper left the meeting for agenda item 11.3.4**

Noted Clerk Salary Payment by Standing Order on 28/06/2018 as agreed at Parish Council meeting 9<sup>th</sup> March 2017 - Agenda Item 24

**12. Bank Account Signatories**

The Parish Council considered the number of bank signatories for the Parish Councils Bank Accounts, having considered the matter the Parish Council resolved that Cllr Andrew Cooper, Cllr Neil Hooper and Cllr Jamie Price be added as signatories. In addition, Cllr Derek Preedy and Cllr Ron Loft be removed as signatories.

**Action** Clerk to get the required documents signed.

**13. Handyperson**

The Parish Council noted Handyperson's June 2018 Report

**14. Footpaths Officer Report Update**

With the absence of Cllr Des Parish this item was deferred.

**15. Parking on verges**

The Parish Council was informed that the Locality Steward Hereford City South had recommended that residents be asked to document the parked cars with photographs, dates and time, enabling evidence to the TRO team for a request for double yellow lines if needed. The Parish Council also noted that there was a motion on notice related to parking on verges being considered by Herefordshire Council Cabinet on 13<sup>th</sup> July 2018. There was also the concern of overgrown hedges that obstructed the footpath.

**Action** Cllr Adrian Bridges to send evidence to the Clerk

**16. Noticeboards**

Cllr Adrian Bridges informed the Parish Council that the self-healing rubber had been received and installed, and that the stays were still outstanding, The Clerk confirmed that the final payment would not be made until they had been received and installed.

**17. Grass Cutting**

The Parish Council considered the standard and quality of the last round of grass cutting by Balfour Beatty, Cllr Adrian Bridges highlighted various locations that had not been cut, having considered the matter the Clerk was asked to invite the relevant Balfour Beatty Manager to the next Parish Council meeting.

**Action** Clerk to invite the relevant Balfour Beatty Manager to the next Parish Council meeting

**18. Open Day**

The Parish Council resolved to cancel this years event and to focus on the preparation work for the 2019 Open Day.

**19. Newsletter**

Having considered the request by Green Spider Climbing to advertise in the newsletter it was agreed that as it was a commercial organisation the Parish Council would not approve the request. The Parish Council considered the contents of the newsletter and subject to minor changes it was approved, it was agreed that Print Plus would be used again and the cost not to exceed last years costs.

Cllr Adrian Bridges left the meeting and Cllr Neil Hooper took the chair, a discussion took place regarding the delivery of the Newsletter and it was agreed that the Parish Council would use Mrs Karen Bridges to deliver the newsletter at a cost of £140.00.

Cllr Aimee Bridges did not take part in discussions and did not vote on the matter.

**Action** Cllr Adrian Bridges to liaise with Print Plus regarding printing.

**20. Broken Fence at Sydwall Road**

The Parish Council considered a request to repair broken fence due to possible safety issues, having considered the matter The Parish Council resolved that the Handyperson be asked to carry out the repairs

**Action** –Clerk to inform the Handyperson of the Parish Councils decision.

**21. For Information Items**

The Parish Council noted the Clerks Report on For Information Items

**22. Matters relayed to the Clerk for agenda items at the next meeting**

- Open day 2019
- Footpaths Officers Report

**23. Confirmation of date, time and location of the next meeting**

9<sup>th</sup> August 2018 @7.30pm to be held at Northolme Community Centre

**The meeting closed at 20.36**

### Ward Councillor Report – July 2018

1. I have been liaising with residents and the planning officer concerning the amended planning application at 41 Dorchester Way, revised plans have been submitted for a second time for consideration. I have spoken to the planning officer and he reports an informal conversation with the Highways team and they have no objections (awaiting written confirmation). The planning officer has been to site with the agent and believes there is enough space. Once written confirmation has been received the planning officer will contact me and I will request a re direction to planning committee. However, I don't believe this will be accepted due to insufficient grounds. Therefore, highly probable that approval will be given.
2. I have been chasing the county council for an update on the brook clearing in Belmont, they advise that brooks are going to be cleared on a rolling cycle starting with the worst. These will be decided via inspection of the brooks.

I have asked them to clarify who is carrying out the inspection and when and when will we know where in the list Belmont is and how long is the cycle. Chased again for an update on 3 July 2018 and escalated to the Chief Executive of Herefordshire Council.

3. I have raised the issue of the camper vans with the police who advised the vehicles were taxed and insured so there was nothing they could do. I also raised with the Council's planning Enforcement team to see if a business was being run from home and the Council's parking enforcement teams, all have responded to say there is nothing that can be done. Both the Clerk and I have between us informed residents that contacted us.
4. I have been to see a resident on Yarlinton Mill who is having issues with people parking on pavements, kerbs etc. I have passed the issue to the local policing team and the council's parking enforcement teams. Police confirmed they have been out and given advice and spoken to residents, they will continue to monitor.
5. I visited the 4<sup>th</sup> Hereford St Martins Scout Group on 2 July, they requested all South Wye Councillors visit them so they can ask questions on a range of subjects. I did tell them about the parish council open day as they need to spend time understanding their local community for a badge they are working on. If the parish council was agreeable I think it would be nice to send them an invitation to the open day (via their leader), which might encourage more young people and their parents to come along. The scouts come from all areas of South Wye, including Belmont.
6. My friend with the jet wash business has advised that he is currently waiting for some documentation from Balfour Beatty and is aware that he still has jobs outstanding in Belmont. I chased him again on 3 July.
7. I did ask Natalie from BBLP to get the "keep clear" markings on the island by Tesco re painted as they have worn away. She confirmed they have been added to the list of jobs but not yet been undertaken so I chased again 3 July for further updates.
8. BBLP confirmed the flowers raised by Dr Copeland were not poisonous and Dr Copeland was advised.
9. I didn't receive a photograph of the area on Westholme Road where the member of the public was requesting it was blocked off to stop vehicles using it. This was raised at the last

parish council meeting. Once received I will contact Natalie to see what, if anything can be done.

10. The next full council meeting takes place on Friday 13<sup>th</sup> July 2018. Residents have received a letter from Councillor Price about the Proposed Hereford Bypass. The Council's website will be updated at 7 pm on 10<sup>th</sup> July with the two proposed routes. I have been invited to a meeting in the Town Hall at 4 pm on that date to get an update. (all councillors who have affected areas are invited).
11. Submitted a written note to the parish council for submission into the newsletter.
12. Asked BBLP to write to residents of 24 Oulton Avenue about the hedge overgrowing
13. Contacted the police, Chief Executive and Solicitor to Herefordshire Council about parking issues on Westholme Road verges again. A local resident believes by-laws should be able to stop this. I have escalated as everyone I speak to at the Council states there is nothing they can do. Currently awaiting a response.
14. Reminder that Belmont Community Centre are having a community day on 22 August with Air Ambulance and the fire brigade in attendance. We would like to generate as much publicity as possible so would be grateful if we could put notices in the parish council noticeboard advertising this event.

**Bank Reconciliation  
As at 12<sup>th</sup> July 2018**

<b>Opening 1st April 2018</b>	Deposit	95,568.01
	Treasurers a/c	500.00
<b>Total</b>		<b>96,068.01</b>
Add		
	Receipts	30,015.09
		<b>126,083.10</b>
Less	Payments to 12th Julu 2018	25,063.53
<b>TOTAL</b>		<b>101,019.57</b>
Bank statement as at 29th June 2018	Treasurers a/c	500.00
	Deposit a/c	118,885.46
		<b>119,385.46</b>
Outstanding cheques		
	1075	12.00
	1079	19.99
	1080	10,980.00
	1082	5,500.00
	1083	40.00
	1084	144.00
	1085	18.00
	1086	150.00
	1087	168.60
	1088	1,333.30
		18,365.89
<b>BALANCE</b>		<b>101,019.57</b>