



Belmont Rural Parish Council

32/19

Minutes of the Ordinary meeting of the Belmont Rural Parish Council held at Northolme Community Centre, Northolme Road Belmont on 11th October 2018_at 7.30pm.

Councillors Present

- Cllr Adrian Bridges (Chairman)
- Cllr Aimee Bridges
- Cllr Michael Francis (Item 4 – 32)
- Cllr Neil Hooper
- Cllr Mathew Lloyd (Items 4 – 32)
- Cllr Des Parish
- Cllr Jaime Price

In Attendance

Tony Ford – Clerk.

Members of the Public – 4

1. Apologies

Apologies for absence were received and approved for Cllr Mathew Lloyd Cllr Andrew Cooper

2. Written requests for Dispensation

There were no requests for dispensation

3. Declarations of Interest

To receive declarations of interest on agenda items.

Councillor	Yes	No	Agenda Item		Disclosure
Cllr Adrian Bridges		√			
Cllr Aimee Bridges		√			
Cllr Neil Hooper		√			
Cllr Des Parish	√		10.3.1	Personal Payment	Disclosable Pecuniary Interest
Cllr Jamie Price		√			

4. Minutes

To receive, approve and sign the Minutes of the Ordinary Meeting of The Parish Council held on 13th September 2018.

The Clerk highlighted that following publication of the draft a few typos had been identified and that at item 4 it was made clear which organisation.

The minutes were approved as a true record of the meeting and signed by the Chairman

5. Public Participation

- A Parishioner highlighted his concern with regards to trees while walking around Abbey View East. Cllr Adrian Bridges informed the Parish Council that it was people looking for gabions (gas monitoring posts), who had cut it back to aid their search. The Parishioner asked who they were, and Cllr Adrian Bridges informed the Parish Council that they had BB on their tops and therefore must have been Balfour Beatty. The Parishioner then comment that Cllr Adrian Bridges did not really know who they were.

6. Ward Councillors Report

As the Ward Councillor was not present there was Ward Councillors Report.

7. Previous Actions

Additional comments: -

- 10/2 – Cllr Des Parish queried what the delay was and the type of sticker, Cllr Neil Hooper explained the delay, it was agreed that the type of sticker/signage would be discussed at the next meeting.
- 10/10 – At the request of Cllr Des Parish it was agreed to ask the Locality Steward to attend.
- 10/11- Change status to completed.
- 10/14- Change status to completed

Subject to the above changes and comments the update from the Clerk on previous actions was noted

8. Planning Application -11 Hartland Close Belmont HR2 7SL- (183205) Proposed

Summer House The Parish Council considered the application and the following comments made: -

- Cllr Neil Hooper had no concerns regarding the height as it was only inches.
- Cllr Des Parish felt that the agent had not put measurements on the drawing and was therefore unable to identify visual impact on the neighbours due to the height and length of the summer house and the distance from the fence,
- Using the metre scale on the drawings it was estimated that it would be just under a metre from the fence and further than the current shed.
- Cllr Adrian Bridges informed the Parish Council that there were no comments on Herefordshire Council's website. Cllr Des Parish queried if there were adequate notices. Cllr Adrian Bridges informed the Parish Council that there was one at the property, which was the legal requirement.

Having considered the application, the Parish Council resolved to support the application.

Action – Clerk to inform Herefordshire Council of the Parish Councils decision.

9. Hereford Transport Package/Bypass

There was no update from Herefordshire, however the Parish Council noted the Compulsory Order for the purchase of land.

Action - Clerk to circulate order to Parish Councillors for information.

10. Finance

10.1. The Bank Reconciliation (Appendix 1 refers) as at 11th October 2018 was presented and the balance summarised as follows; -

- | | | |
|----------------------|----------|-------------------|
| • Treasurers Account | £ | 500.00 |
| • Deposit Account | £ | 121,167.26 |
| TOTAL | £ | 121,667.26 |

10.2. Receipts £30,000.00p (2nd precept instalment), £4.55p interest

10.3. To authorise payment of invoices as per payment schedule

Ref	Payee	Amount £	VAT	Detail
1	Desiree Parish	219.63		30/09/18- reimbursement for the purchase of Bulbs
2	Powells Forest & Garden Equipment	220.26	29.76	13/09/18 (035569) collection/delivery, new tyre tube/ repair belt. 24/09/18 (035710) weld wheel bracket and replace bearings in wheel
3	Colin Warne	2,634.55	n/a	25/09/18 (78) Kerb spraying all roads in Belmont (£1,749.00) 02/10/18 (80) Handyperson Duties September 2018 (£885.55)
4	PKF Littlejohn LLP	360.00	60.00	28/09/18 External Auditors fee 2018
5	Belmont Community Centre	24.00	n/a	13/09/18 Hall hire 13/09/18
6	H M Revenues & Customs	168.80	n/a	PAYE- P6
7	Locks Garage	70.05	3.33	31/08/18 (8) red diesel for mower Direct Debit 12/09/18

Cllr Des Parish left the room for agenda item 10.3.1

All payments were authorised for payment and cheques to be signed

Noted Clerks Salary Payment by Standing Order on 28/09/2018 as agreed at Parish Council meeting 9th March 2017 – Agenda Item 24

11. External Auditors Report 2018

The Parish Council was informed that the relevant information had been published on the Parish Council website. The report was considered, and it was noted that the Parish Council had been given a clean bill of health.

12. Belmont Community Centre Sign

The Parish Council considered and approved the design specification and the quote of £302.27 received from Balfour Beatty

Action Clerk to inform Balfour Beatty of the Parish Council's decision

13. Handyperson

Cllr Des Parish raised two queries on the worksheet in particular the trips to Powell's, having been shown the invoices Cllr Des Parish was happy there was no double counting.

Two areas of fly-tipping were reported.

- Waste by playground area in Canterbury Close
- Northolme Play Area /Abottsmead Road.

Action Clerk to report Fly tipping

Action Clerk to ask the Handyperson to align site location with activities more clearer.

14. Review of Reserves

With reference to 'Playing Field Drainage (Professional Support) the Parish Council was informed by Cllr Adrian Bridges that on advice (added for clarification after the meeting advice received from the Environmental Specialist at Herefordshire Council) it was a nonstarter because to divert the water overflow would not be permitted even though it ends up in the brook today and would be the same outcome to the river Wye. Cllr Des Parish commented that previously Cllr Edwards had said it would not work. The Parish Council agreed that the sum of £5,000 be reallocated footpath maintenance. It was also agreed that footpath maintenance would be increased to £36,000, Election Fees increased to £4,000 as advised by the Clerk, and that traffic calming be deleted. (Appendix 2 refers).

15. Review of Parish Council Activities

Having reviewed its activities the Parish Council was satisfied that all major projects had been identified and the possible financial impact accounted for as part of the review of reserves previously undertaken.

16. Highways Maintenance – Pothole Repairs

The Parish Council considered correspondence from Herefordshire Council and was of the view that the following comments should be made.

- The repair to potholes takes too long to be completed when reported.
- Repairs being done ignores neighbouring potholes.
- The current procedures do not represent value for money

Action Clerk to inform Herefordshire Council of the Parish Council comments

17. Grass Collection – Jubilee Field

It was hoped that Balfour Beatty would do their cut sometime in October, and that the grass would be left to dry for as long as possible. The Parish Council authorised the hire of a skip from Wye Valley Skips in the sum of £420.00 plus VAT, which was the same price as last year. The use of the Handy person was also authorised, and any work undertaken would be indicated on the October worksheet.

18. Fuel Poverty In Herefordshire

Cllr Des Parish informed the Parish Council that Northolme Community Centre had received leaflets on the matter. The Parish Council considered and noted correspondence from Herefordshire Council. It was agreed that the poster would be put on the Parish Council website.

Action Clerk to send to Cllr Neil Hooper the electronic version of the poster

19. HALC Training

The Clerk informed the Parish Council that new dates would be circulated as soon as they were received from HALC.

Action Clerk to circulate new dates

20. Sunshine Radio Pride Awards

The Parish Council considered correspondence relating to a request for nominations and it was agreed to propose Lyndsey Evans. Cllr Adrian Bridges to liaise with Cllr Tracy Bowes on the completion of relevant documentation

21. Money Box Credit Union

The Parish Council considered and noted correspondence received.

22. For Information Items

The Parish Council noted the Clerks Report on For Information Items

23. Matters relayed to the Clerk for agenda items at the next meeting

- Sticker/signage for items purchased by Belmont Rural Parish Council
- Hereford Transport Package/Bypass

24. Confirmation of date, time and location of the next meeting

8th November 2018 @7.30pm to be held at Belmont Community Centre

The meeting closed @ 20.55

Bank Reconciliation as at 11/10/18

Opening 1st April 2018	Deposit	95,568.01
	Treasurers a/c	500.00
Total		96,068.01
Add		
	Receipts	60,029.41
		156,097.42
	Payments to 11th October 2018	34,430.16
Less		
TOTAL		121,667.26

Bank statement as at 01-10-18	Treasurers a/c	500.00
	Deposit a/c	135,792.50
		136,292.50

Outstanding cheques		
	1090	10,980.00
	1100	18.00
	1101	219.63
	1102	220.26
	1103	2,634.55
	1104	360.00
	1105	24.00
	1106	168.80
		14,625.24

BALANCE		121,667.26
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Review of Reserves

Agreed Reserves at 11th January 2018 (budget)

Reserves	11/01/18	11/10/18
Playing Field Drainage (Professional Support)	5,000.00	00
Noticeboards	9,150.00	9,150
Footpath Maintenance	20,000.00	36,000
Footpath on Stoneleigh Drive	15,000.00	15,000
Election fees	1,400.00	4,000
Other Equipment	1,000.00	1,000
Tools	1,000.00	1,000
tree Surgery	1,300.00	1,300
Traffic Calming	15,000.00	00
Jubilee Field management		
Pond	10,000.00	10,000
Spring & Autumn cut and Collect	1,500.00	1,500
Totals	80,350.00	78,950