

Minutes of the Ordinary Meeting of Belmont Rural Parish Council held at Belmont Community Centre, Eastholme Road Belmont on Thursday 11th July 2019

Councillors Present

Cllr Adrian Bridges (Chairman)
 Cllr Aimee Bridges
 Cllr Neil Hooper (Vice-Chairman)
 Cllr Des Parish
 Cllr Jamie Price
 Cllr Colin Warne
 Cllr Philip Rudd (3 to 19)

In Attendance

Cllr Tracy Bowes (Ward Councillor)
 Tony Ford – Clerk

Members of the public - Four

1. Apologies

The Parish Council received and approved apologies for absence from Cllr Michael Francis

2. Co-option

Mr Philip Rudd came forward and introduced himself to the Parish Council. Having considered the matter, the Parish Council resolved to Co-opt Mr Philip Rudd to one of the vacant Councillor positions
 Cllr Philip Rudd completed the Acceptance of Office Form and Register of Interest Form

Action Clerk to forward required information to Herefordshire Council.

3. Written requests for Dispensation

There were no requests for dispensation

4. Declarations of Interest

To receive declarations of interest on agenda items.

Councillor	Yes	No	Agenda Item	Reason	Disclosure
Cllr Adrian Bridges		√			
Cllr Aimee Bridges		√			
Cllr Neil Hooper		√			
Cllr Des Parish		√			
Cllr Jamie Price		√			
Cllr Colin Warne	√		Items 10 & 12.3.1	Personal Payment	Disclosable Pecuniary interest.
Cllr Philip Rudd		√			

5. Minutes

To receive, approve and sign the Minutes of the Ordinary Meeting of the Parish Council held on 13th June 2019.

Cllr Des Parish queried appendix 8 as it did not agree with the minutes she had. The Clerk reminded the Parish Council that due to the time taken in the past to approve minutes at meetings the Parish Council previously agreed that comments received from Councillors would be entered in minutes circulated, as done previously if comments received after minutes had been circulated, the Clerk would inform the Parish Council at the meeting of the changes, and to save copying, no new minutes were tabled, with only the copy for signing changed. However, in view of the current controversy, in future a full set of updated minutes would be tabled, and changes highlighted starting with those of 13th June 2019. The comments of the Clerk were noted.

The minutes were approved as a true record of the meeting and signed by the Chairman.

6. Minutes

To receive, approve and sign the Minutes of the Extraordinary meeting of the Parish Council held on Friday 28th June 2019

The minutes were approved as a true record of the meeting and signed by the Chairman

7. Public Participation

Parishioner raised the following queries

- Issue on Cranborne Close- Cllr Tracy Bowes to follow up with Balfour Beatty
- Shrubs on Northolme Road – on rota delay due to bird nesting) Cllr Tracy Bowes to follow up
- Rubbish on Dorchester Way – Clerk to report again
- General query on the current status of the bypass- Herefordshire Council reviewing the matter.
- Cycle/Footpath CH7 – need for extra bins – dog poo bins an agenda item for the next meeting.

8. Ward Councillors Report

The Parish Council noted the Ward Councillors Report. (Appendix 1 refers). Cllr Tracy Bowes also informed the Parish Council that she had a meeting with the new Headteacher of Hereford Academy, who had been brought into help turn the school around. The Headteacher would like to integrate pupils into the community and gave examples of the things the Headteacher had in mind, including working on projects with Belmont Community Centre. Cllr Des Parish requested that Northolme Community Centre be part of any integrating projects, which was agreed. The Parish agreed that Cllr Adrian Bridges would represent the Parish Council at the meeting with the Academy to be held on 12th July 2019.

9. Previous Actions

The Parish Council noted the update from the Clerk on previous actions.

10. Handypersons Report

The Parish Council noted the Handypersons June 2019 report. (Appendix 2 refers)

11. Benches

The Chairman informed the Parish Council that following the last meeting clarification on what was meant by the perimeter of Northolme Play Area was needed and so was the bench design.

Cllr Neil Hooper put forward that one should be sited by the big play area and one by the small play area, Cllr Colin Warne highlighted that the location should not impede mowing. Cllr Des Parish raised her concern about the change of location from the bank to the perimeter. Cllr Adrian Bridges commented that there was no need for benches on the bank so close to the others.

Having considered the matter, the Parish Council agreed to the siting of one by the big play area and one by the small play area.

With reference to the design the Clerk reminded the Parish Council that they had previously agreed to the recycled composite type. A brief discussion took place on the makeup of the recycled composite type. Cllr Des Parish queried why Broxap was being used as she felt the seats on their Website were expensive and queried whether the Parish Council would get a discount. The Clerk reminded the Parish Council that they had agreed that Balfour Beatty would purchase and site the benches, and that Balfour Beatty would be asked for designs, and when asked gave Broxap as their supplier. Cllr Des Parish informed the Parish Council that she had found a site with cheaper and better designed seats.

In view of Cllr Des Parish comments Cllr Adrian Bridges recommended that the matter should be deferred to the next meeting to allow Councillors to look at the website suggested by Cllr Des Parish.

Action Cllr Des Parish to forward the Website name to the Clerk so that he can circulate to other Councillors.

12. Finance

12.1. Bank Reconciliation. (Appendix 3 refers) as at 13th June 2019 was summarised as follows;

• Treasurers Account	£	500.00
• Deposit Account	£128,441.64	
Total	£128,941.64	

12.2. Receipts VAT refund £10,600.16 and Interest £20.23.

12.3. To authorise payment of invoices as per payment schedule

Ref	Payee	Amount £	VAT	Detail
1	Colin Warne	766.15	N/a	01/07/19(116) Handyperson Duties July 2019
2	Powells Forest &Garden Equipment	479.70	81.61	12/06/19 (039100) repairs £90.17 plus Vat 28/06/19 (039335) repairs £317.92 plus VAT
3	R.D. Rose	150.00	n/a	26/06/19 Internal Audit AGAR 2019
4	R.A. Ford	19.94	3.32	12/06/19 (AKD-73671509929 Internet Security 2019 (reimbursement)
5	HM Revenue & Customs	176.80	N/a	P3 PAYE
6	Locks Garage	126.17	6.72	31/05/29 (242) Fuel Direct Debit

All payments were authorised for payment and cheques to be signed

- Cllr Colin Warne left the room for item 12.3.1

Noted Clerks Salary Payment by Standing Order on 28/06/2019 as agreed at Parish Council meeting 14/03/19 – Agenda Item 31

13. Abbey View East Footpath

Cllr Neil Hooper circulated an updated design (Appendix 4 refers). Cllr Des Parish queried if the system was any good, having looked on the internet, she had a concern, as the ground had to be level so that they could be embedded, she also stated this was the system used at Country Park Car Park.

Cllr Des Parish was also of the view that the ground on Abbey View East was not level and if fixing above ground level, queried what was going to keep them together, would there be a trip hazard. Cllr Des Parish also referred to the height of the grid at 40 mm, with water at 2 inches in places felt that water run off would still be a problem, in addition queried what if they iced up.

Cllr Des Parish also stressed that she did not know how the runoff problem could be addressed and that advice was needed from Herefordshire Council and quoted Nick James who she had been in touch with on the matter.

Cllr Adrian Bridges informed the Parish Council that this system was like the one used by Network Rail and it creates natural drainage.

It was agreed that Cllr Adrian Bridges, Cllr Neil Hooper, Cllr Des Parish and Cllr Tracy Bowes meet with Nick James.

Action – Cllr Tracy Bowes to arrange the meeting.

14. Tree Warden Report

There was no Tree Wardens Report

15. Footpath Officers Report

The Parish Council considered the Footpath Officers Report. (Appendix 5 refers), with regards to No 4 Wyedean Rise, No. 52 Wyedean and Abbotsmead Road all were updated as shown in brackets.

Action Regarding no 4 Wyedean Rise Cllr Des Parish to forward the address to the Clerk.

Action Clerk to forward report and address to Cllr Tracy Bowes.

16. Clehonger Neighbourhood Development Plan

The Parish Council considered the request from Clehonger (Appendix 6) and in view that there was to be no new builds noted the request.

17. For Information Items

To receive the Clerks, Report on For Information Items

18. Matters relayed to the Clerk for agenda items at the next meeting

- Bench Design
- Location/costs of Dog bins

19. Confirmation of Date, time and Location of the next meeting

8th August 2019 @7.30 pm to be held at Belmont Community Centre

Ward Report for June 2019

- I have received several emails from members of the public opposing the proposed western bypass and southern link road. Several emails have been sent to all councillors in the last few days due to a petition being started in support of these roads. Several conservative Councillors are actively pushing the petition to support the bypass on Facebook etc. As a result, lots of emails are being sent to individual councillors and all Councillors from residents who do NOT support the bypass. I haven't received any emails in support of the plans but many against.
- I have held a meeting with the new headteacher of the Academy School and have another meeting planned with the Headmaster and community representatives. The aim of the meeting is to see how we can integrate students into the community in Belmont.
- I have received a complaint about tree damage to a garage within the ward and the possibility of dangerous trees by the lake. I have asked our Balfour Beatty Locality Steward to investigate the trees and will report back if there are any issues.
- I have attended two meetings in my new role of Vice Chair of the General Scrutiny meeting, another one will be held in July to review the Gambling Policy.
- Changes have been made to cabinet portfolios and these were forwarded to the Clerk.
- Herefordshire Council's summer noise hotline is now open from 21 June to the end August 2019. The line is open Fridays and Saturdays from 9 pm to 2 am and the phone no is 01432 261761
- The car park at Station Approach is now closed to allow development of new student accommodation.
- Work has now started on new 9 million cyber quarter, ground was broken on 7 June
- The next full council meeting is on 12 July.
- Whitecross by election on 11 July.

**BELMONT RURAL PARISH COUNCIL HANDYMAN WORKSHEET
MONTH - June 2019**

Date	Site Location	Work Completed	Hours	Rate/Hr	Total Amount
03-Jun	Abbey View East & West	Strim round post, trees & gabions	1.5	19.9	29.85
04-Jun	Westholme, CH7, Abbey View East, Wyedean	Mow & litter pick	8	19.9	159.2
05-Jun	Abbey View East, Glaston, Flats, Wyedean	Paths, mow & litter	8	19.9	159.2
06-Jun	Dorchester Avenue, Abergavenny Road	Mow, litter, collect fuel	5	19.9	99.5
07-Jun	Locks & Powells	Fuel collection & guard to be welded	1	19.9	19.9
10-Jun	Powells	Collect guard & spares	0.5	19.9	9.95
11-Jun	Jubilee Field	Fit PTO guard, fit cover, grease	3	19.9	59.7
12-Jun	Westholme, Northolme	Mowing & litter	5	19.9	99.5
28-Jun	Abbey View East & West, bank	Mowing & litter	6.5	19.9	129.35
			38.5		766.15

Bank Reconciliation as at 11th July 2019

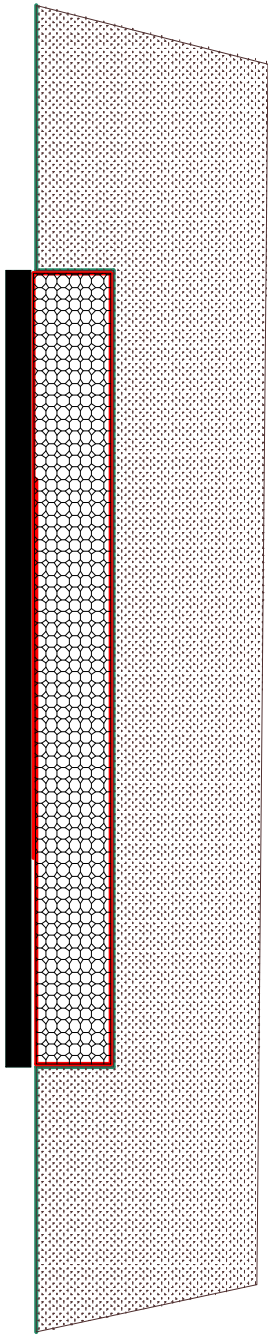
Opening 1st April 2019	Deposit	105,006.88
	Treasurers a/c	500.00
Total		105,506.88
Add		
	Receipts	40,662.96
		146,169.84
	Payments to	
Less	11/07/19	17,228.20
TOTAL		128,941.64

Bank statement as at 01/07/19	Treasurers a/c	500.00
Bank statement as at 01/07/19	Deposit a/c	132,601.43
		133,101.43
Outstanding cheques		

1153	118.80
1157	40.00
1158	18.00
1160	618.00
1162	250.00
1164	1,512.40
1165	766.15
1166	489.70
1167	150.00
1168	19.94
1169	176.80

4,159.79

BALANCE		128,941.64
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Footpath Report for Parish Council meeting 11th July 2019 – Councillor Des Parish

There are a number of footpaths throughout Belmont Rural which are suffering from overgrown hedges and trees due to lack of maintenance. Some hedges and trees are **Privately owned** whilst others **belong to Herefordshire Council**. Each year bares the question whether HC (and their contractor, currently BBLP) will cut hedges. There is no provision for this in BBLP Briefing Note 2019/2020 although last year BBLP did cut hedges in Belmont (badly!) at the end of the season. Works to trees are only carried out by HC/BBLP if dangerous, dying or diseased that pose a safety risk.

I have made a start to log problematic areas so here are my observations (list incomplete).

Wyedean Rise - No 4 Wyedean Rise – Privately owned hedge to the rear of the property facing onto Abbotsmead Road. The hedge encroaches a fair amount onto the pavement – the edging stones are not visible. The owner has moved away, and property has been unoccupied for a number of years. Can I suggest we write to the owner to ask for this to be cut back to the edging stones? (full address provided)

Open Space in front of No 21/22 Wyedean Rise - lower branches overhanging footway causing pedestrians to duck under branches. (branches also overhang private drive on No 22).

Open Space in front of No 31 Wyedean Rise – lower branches overhanging shared driveway obstructing delivery/service vehicles.

Open Space in front of No 40/41 Wyedean Rise – tree overhanging shared driveway. Lower branches have been cut but left on the ground at the bottom of the tree.

Open Space in front of No 44 Wyedean Rise – received a complaint of branches of a very large cherry tree is overhanging the property owner's garage causing blockage in his guttering and mess from the berries. Some lower branches are touching the ground resulting in the grass not being cut under the tree plus the mower would have to pass too close to the owner's car which could cause damage by either kicking up stones or putting grass cuttings on his car. (the owner is happy to continue to cut this area with his own mower. There is a second cherry tree next to the above mentioned tree which required attention a little while back by HC/BBLP as a branch fell to the ground and landed on the shared driveway. The resident has been advised by a ground maintenance company that the tree is diseased. Branches from this tree overhang the owner's driveway with an added problem of berries making a mess.

No 52 Wyedean Rise – new owner's. **Private land**. Lower branches from their Cherry tree in the front garden overhangs the footway causing pedestrians to duck whilst walking past. Vegetation to the side of the property overflows onto the footway. (no further action required as owner has addressed this)

No 65 Wyedean Rise – **Private land**. Lower branches from tree in their front garden overhangs the footway causing pedestrians to duck whilst walking past.

Open Space Forde Lane – unsafe bench positioned over Gas emission gabion. Hedges on both sides of the Footpath from Forde Lane to Northolme Road are overgrown.

Broadholme Road – hedge overflows onto pathway (unsure of ownership). Edging stones are not visible.

Corner of Oulton Avenue & Dorchester Way – next to garages – Road sign obliterated by vegetation. Spikey plants overflow onto pathway and are dangerous to children walking past. (unsure of ownership).

Play Park Canterbury Close – Overgrown hedge on both sides of footpath. Overgrown hedge to the front of the park.

Abbotsmead Road – Along the boundary fences and walls both sides of the road there are a considerable amount of weeds growing which looks untidy.

There is also a Holly Bush and a Rowan Tree growing along the pavement coming from properties in Romsey Drive.

There is a large tree outside St. Gregory's Court on land belonging to HC - the lower branches are very low forcing pedestrians to duck whilst walking on the pavement.

I have contacted the Property Agent for 28 Romsey Drive to ask for the Willow Tree that overhangs the boundary and spills onto the footpath and open space to be cut back. (Works carried out)

Footpath from Cranborne Close to Rosedale Close – part Private, part owned by HC. In the past a resident use to cut the footpath but last year this was done by the Handyperson as a matter of safety.

Belmont Rural Parish Council to consider the way forward.

Clehongor Neighbourhood Development Plan

Dear Consultee

Clehongor Neighbourhood Plan Consultation

The Clehongor Parish Council wishes to consult with you on their draft Neighbourhood Plan.

Please see the attached link to the web page where the NDP can be downloaded.

<https://clehongerparishcouncil.org/clehonger-neighbourhood-plan/>

The Parish Council look forward to receiving any comments, ideas and suggestions you may have.

Thank you

Yours sincerely

Alison

Mrs Alison Wright
Parish Clerk
Clehonger
01981 250860

Extract From Clehonger Neighbourhood Plan

Housing delivery

- 4.3 Table 1 shows the position as at April 2018 with regard to housing delivery in the Neighbourhood Area. Between 2011 and 2018, 17 dwellings have been built. As at April 2018 a further 189 had planning permission. Details are shown at Appendix B. Taken together, these completions and commitments total 206 dwellings.
- 4.4 Table 1 includes a realistic allowance for future windfall development.⁴ This has been calculated on the basis that windfalls have provided a reliable source of supply since 2011 and that they are expected to continue, albeit at a reduced rate reflecting the operation of the policies of the Neighbourhood Development Plan (see Appendix B).
- 4.5 The minimum housing requirement of 109 dwellings set by the Local Plan Core Strategy has been met and exceeded by 103%. As a result, there is no requirement to provide for more housing in the Neighbourhood Development Plan.

CLEHONGER NEIGHBOURHOOD AREA HOUSING REQUIREMENT 2011-2031	109
Dwellings completed 2011 – April 2018	17
Dwellings with planning permission, 1 April 2018	189
Windfall allowance	16
TOTAL HOUSING DELIVERY	222

Table 1: Housing delivery

⁴ Sites not specifically identified in the development plan.