



Belmont Rural Parish Council

73/17

Minutes of the Ordinary meeting of the Belmont Rural Parish Council held at Northolme Community Centre, Northolme Road Belmont on 11th January 2018.

Councillors Present

Cllr Adrian Bridges (Chairman)
Cllr Andrew Cooper
Cllr Ron Loft
Cllr Gemma Watkins

Cllr Aimee Bridges
Cllr Neil Hooper
Cllr Des Parish

In Attendance

Tony Ford – Clerk.
Cllr Tracy Bowes Ward Councillor

Members of the Public – 4

1. Apologies

Apologies were received and accepted from Cllr John Newman and Cllr Derek Preedy.

2. Written requests for Dispensation

The Parish Council resolved that dispensation be given to all Councillors to consider and approve the precept – Agenda item 11 refers.

3. Declarations of Interest

Declarations of interest on agenda items were made as follows: -

Councillor	Yes	No	Agenda Item		Disclosure
Cllr Adrian Bridges	√		8.3.1 11	Payment to Spouse Parish Resident	Disclosable Pecuniary Interest Disclosable Pecuniary Interest
Cllr Aimee Bridges	√		8.3.1 11	Payment to family member Parish Resident	Non-Disclosable Pecuniary Interest Disclosable pecuniary Interest
Cllr Andrew Cooper	√		8.3.3 11	Trustee Parish Resident	Disclosable Pecuniary Interest Disclosable Pecuniary Interest
Cllr Neil Hooper	√		11	Parish Resident	Disclosable Pecuniary Interest
Cllr Ron Loft	√		11	Parish Resident	Disclosable Pecuniary Interest
Cllr Des Parish	√		11	Parish Resident	Disclosable Pecuniary Interest
Cllr Gemma Watkins		√			

4. Minutes

To receive, approve and sign the Minutes of the Ordinary Meeting of The Parish Council held on 14th December 2017.

The minutes were approved as a true record of the meeting.

5. Public Participation

A parishioner raised the issue of emergency access during inclement weather, the Chairman agreed that it would be an agenda item for the next meeting, the parishioner also raised the issue of a manhole cover which the Chairman answered.

6. Ward Councillors Report

The Parish Council received and noted the Ward Councillors Report. (Appendix 1 refers)

7. Previous Actions

The Parish Council considered the update from the Clerk on previous actions and agreed that the Clerk in consultation with the Chairman would identify actions that were dependant on external or internal sources for completion.

Action Clerk to liaise with the Chairman

8. Finance

8.1. The Bank Reconciliation (Appendix 2 refers) as at 11th January 2018 was presented and the balances summarised as follows

- Treasurers Account £ 500.00
- Deposit Account £ 115,825.32
- TOTAL £ 116,325.32**

8.2. Receipts £4.80 (Interest)

8.3. To authorise payment of invoices as per payment schedule

Agenda Item 8.3				
Payment Schedule 11th January 2018				
Ref	Payee	Amount £	VAT	Detail
1	Mrs Karen Bridges	140.00	n/a	24/12/17 Delivery of Belmont Rural Parish Council Newsletter – November 2017
2	HALC	36.00	6.00	02/01/18 (H117) HALC training Dancing with Data 28/11/17
3	Belmont Community Centre	36.00	N/a	31/12/17 (11108) Hire of Hall
4	Information Commissioner	35.00	N/a	Data Protection Registration to 10/07/18
5	HMRC	168.80	n/a	Period 9 PAYE

- Cllr Adrian Bridges left the meeting for Agenda Item 8.3.1 and Cllr Neil Hooper took the Chair
- Cllr Aimee Bridges did not vote on agenda Item 8.3.1
- Cllr Andrew Cooper left the meeting for Agenda Item 8.3.3

All payments authorised for payment and cheques to be signed

AB

To Note Clerk Salary Payment by Standing Order on 28th December 2018 as agreed at Parish Council meeting 9th March 2017 - Agenda Item 24

9. Questionnaire on 18/19 Priorities

The Parish Council was informed by the Clerk that at the time the papers were circulated 8 questionnaires had been received. A further two had been received by Cllr Parish and given to the Clerk, with an additional three being hand to the Clerk at the meeting. Cllr Neil Hooper informed the Parish Council that he was unable to download the questionnaires received via the Parish Council's website and was therefore unable to inform the Parish Council of numbers. Having considered the matter, the Parish Council agreed to defer the matter to the next Parish Council meeting.

Action - The Clerk to update the questionnaire summary.

Action – The Clerk to liaise with Councillor Neil Hooper with regards the questionnaires on the Website.

10. Budget 2018/19

The Clerk informed the Parish Council that following the last meeting he had updated the budget (Appendix 3 refers) to take account of discussions from the last meeting, the Clerk also highlighted that if the Parish Council wanted to include all the big projects such as the Playing Field Drainage, Noticeboards, Footpath Maintenance and the footpath off Stoneleigh Drive there would be a need for an increase in the precept from £55,000 to some £95,000. The Parish Council felt that such an increase was not viable. The Clerk recommended to the Parish Council that the Playing Field Drainage Project should be treated as a long-term project. Councillor Neil Hooper highlighted that the project would attract grant funding. The Clerk recommended that the £45,000 for the Playing Field Drainage Project be reduced to £5,000 to cover professional support to help develop a water tight specification. The Parish Council can then gradually increase reserves to cover this project. Councillor Des Parish highlighted that although the questionnaire returns were small there was no support the Playing Field Drainage Project and that the Parish Council was there to support what Parishioners wanted the Parish Council to do. Having considered the Parish Council resolved to approve the 2018/19 Budget (Appendix 4 refers).

11. Precept 2018/19

Having considered and agreed the budget for 2018/19 the Parish Council resolved that the precept for 2018/19 be £60,000.00.

Action Clerk to inform Herefordshire Council of the Parish Councils decision

12. Grit Bins

The Chairman informed the Parish Council that following a meeting with Cllr Tracy Bowes (Ward Councillor) and Cllr. Neil Hooper over the locations of addition grit bins and he proposed

- Dorchester Way by the Noticeboard.
- Dorchester Way near to 109.

In addition, there was also a parishioner request for one opposite to no 2 Abbotsmead Road.

Councillor Des Parish highlighted that she was unable to go outside for three days due to the condition of the roads and pavements. Bearing in mind that Balfour Beatty did not grit any of the roads in Belmont. the Parish Council should look at the whole Parish, she also highlighted that there were disabled parishioners.

The Clerk informed the Parish Council that there was a need to get authority from Balfour Beatty.

Cllr Adrian Bridges highlighted that the one for Abbotsmead would be located on private land and should therefore be purchased at once.

A request was then received from representatives off Belmont Community Centre and Northolme Community Centre for a grit bin to be sited in each car park. It was agreed that the private resident in Abbotsmead Road would give written authority for a grit bin to be located on their property, in addition written confirmation was requested from both community centre Trustees.

Councillor Adrian informed the Parish Council that accessories related to clips to keep grit bins shut.

Having considered the matter the Parish Council resolved to carry out a Parish wide review of grit bins sites and to site grit bins at: -

- Belmont Community Centre Car Park subject to a written request and consent being received.
- Northolme Community Centre Car Park subject to a written request and consent being received.
- Opposite no 2 Abbotsmead Road subject to written consent from the owner.

Action – Parish Councillors to bring their recommendations for grit bin sites to the next Parish Council.

Action – Clerk to get quotations for three grit bins and salt to put in them.

Action – Cllr Adrian Bridges to purchase clips / fastenings for all grit bins currently located within the parish.

13. Contractor use of Mower

Following queries from Cllr Des Parish the Parish Council was updated on the answers received from the Came and Co as follows: -

Query A	If an accident occurs whereby a person is injured or killed or goods damaged whilst the council's mower is being operated by a Contractor - who pays?
Reply	On the basis an external contractor is engaged to carry out the work, we would expect a claim for injury or damage that is caused as a result of their actions to be directed towards their insurers. We therefore recommend the Council obtain proof of the contractor's Public Liability Insurance before any work is carried out.
Query B	Whilst the mower is being operated by a Contractor and an accident occurs and the mower is deemed to be faulty at the time of the accident - who pays?
Reply	However, in the event of injury or damage arising from defective Council equipment and the Council is found to be legally liable, the Council's policy will respond accordingly to deal with such a claim
Query C	If the mower is damaged/written off whilst being operated by a Contractor - who pays?
Reply	On the basis an external contractor is engaged to carry out the work, we would expect a claim for injury or damage that is caused as a result of their actions to be directed towards their insurers. We therefore recommend the Council obtain proof of the contractor's Public Liability Insurance before any work is carried out.

Cllr Neil Hooper informed the Parish Council that the Parish Council had a different insurer for the mower, the Clerk informed the Parish Council that all insurance was dealt with by Came & co, however the Clerk confirmed that he would check to ensure that the Parish Council was not paying twice.

Following the meeting the Clerk has checked and can confirm that the mower is insured through Came & co and the Parish Council is not paying twice for the mower.

14. Handyman Services

The draft advertisement was considered, Cllr. Des Parish raised a concern about the level of detail in the advert and that people would not read it, Cllr Andrew Cooper felt that if they could not be bothered to read it, would the Parish Council want them? He also stated that if the advertisement was reduced more detail could be put on the Parish Council website.

Cllr Adrian Bridges suggested that the advertisement put on the noticeboards should be A3.

Cllr Des Parish queried the wider scope of the work and was informed that it took account of the extra hours previously agreed and the lack of tasks carried out by Balfour Beatty. *Member of* Cllr Des Parish also queried how many Parish Councils were spending at the same level as Belmont Rural Parish Council. *AB*

At the request of the Clerk the title was changed to Handy Person Wanted, it was also agreed that the picture should be changed.

Cllr Adrian Bridges asked if the Parish Council should see if the advertisement could be put on Hereford City's website, and the Parish Council agreed.

Having considered the matter the Parish Council resolved that that the advertisement would be put on

- All Parish Council noticeboards and sized A3
- The Parish Council Website
- The noticeboards at both Community Centres.
- Tesco's noticeboard
- Hereford City Council Website (if possible)

Action Clerk to contact the Town Clerk at the City Council.

Action Cllr Neil Hooper to put revised advertisement on the Parish Council Website.

15. Litterbins

The Clerk informed the Parish Council that correspondence had been received from Balfour Beatty informing the Parish Council that the supply of additional bins would be dealt with under the new Community Commissioning model, which was in the process of being rolled out, the Parish Council will need to identify the locations and inform Balfour Beatty who will consider the matter and if successful provide a price.

The Parish Council was also updated on the latest correspondence received. Having considered the matter it was confirmed that the Parish Council only wanted to replace old bins.

Action Cllr Adrian Bridges to inform the Clerk of the locations for replacement bins.

Action Clerk to inform Balfour Beatty of the locations for the replacement bins.

16. Noticeboards

The Parish Council was informed that the Clerk had sought guidance from Balfour Beatty regarding noticeboards, and that there did not seem to be any highways issues however licences are required, once these are licensed the Parish Council can maintain / replace as necessary. The Clerk is liaising with Herefordshire Council's Highways Licensing & Enforcement Officer, to ensure that the correct licenses are in place. The Parish Council was also informed that the ordering of the noticeboards is on hold until the outcome of discussions with Herefordshire Council is known. The Parish Council noted the update.

Action- The Clerk to liaise with the Clerk at Hereford City Council to see how they dealt with Herefordshire Council when they had notice boards installed.

17. Noticeboard on Abbotsmead Road

The Parish Council considered the need for the repair of the noticeboard on Abbotsmead Road, having considered the matter the Parish Council authorised the replacement of the Perspex on both sides of the noticeboard.

Action Cllr Hooper to send the measurements to the Clerk.

Action Clerk to get quotes

18. P3 and Lengthsman Scheme 2018/19

The Parish Council was informed that from 1st April 2018 grant funding for the lengthsman scheme would no longer be available however Balfour Beatty asks that they are notified by parishes that wish to continue employing a lengthsman in order for a contract to be raised giving permission to work on the highway (C and U roads).

With regards to the P3 scheme there was no change to the level of grant funding offered or mandatory contribution requested and the scheme would operate as it has done previously with the parishes submitting quarterly invoices and cover sheets for any work undertaken.

For both the lengthsman and P3 schemes Balfour Beatty requested that parishes supply an Annual Maintenance Plan providing information on the works planned for the 2018-2019 period to be submitted to them by the 28th February 2018.

An Expression of Interest to be returned by the 15th January 2018.

The Clerk also informed the Parish Council that it had a total of 10.9 Km (C and U roads) and 2.2Km of footpaths.

Councillor Neil Hooper queried what the maximum grant available was, the Clerk agreed to make sure that the maximum grant was received. Having considered the matter, the Parish Council delegated to the clerk the completion the Expression of Interest form.

Action Clerk to complete and submit the Expression of Interest Form

19. Jubilee Field Belmont Storage Containers

The Clerk, informed the Parish Council that he had looked at the Herefordshire Licence dated 16th June 2016, which stated '*Belmont Parish Council can install a small shed on the site at a location to be agreed in writing. The shed to be used for containing maintenance equipment et cetera.*' The Clerk also informed the Parish Council that the lease also showed the authorised location for the shed.

In view of the terms of the licence the Clerk informed the Parish Council that authorisation had not been given for the two containers now located on Jubilee Field and that he had sent

correspondence to Herefordshire Council highlighting the licence terms and asking what was needed from the Parish Council. The Parish Council noted the update.

20. Bank Account Statements/Correspondence

The Parish considered the Chairman's request for bank statements and relevant correspondence relating to account 10066678 and account 10066686 to be sent to the Parish Clerks address. Having considered the matter the Parish Council resolved that the name and address on bank statements be changed to the Parish Clerk at the Parish Clerks home address, and that the letter to the bank be signed by Cllr Adrian Bridges and Cllr Ron Loft.

Action Clerk to draft letter

21. General Data Protection Regulation (GDPR)

The Parish Council received and noted the update from the Clerk. (Appendix 5 refers)

22. Insurance Cover

The Parish Council considered the correspondence from Came & Co. regarding insurance cover for litter pickers and Hi-Vis vests and resolved that due to the likely cost that they should not be insured.

Action Clerk to inform Came & Co.

23. For Information Items

The Parish Council noted the Clerk's report on 'for Information Items'

24. Matters relayed to the Clerk for agenda items at the next meeting

- Footpath Repairs on Abbeyview East- consider specification
- Questionnaire 18/19 priorities.
- Annual Parish Meeting arrangements.
- Annual Meeting of the Parish Council.
- Suggested dates for open day.

25. Confirmation of date, time and location of the next meeting

8th February 2018 @7.30pm to be held at Belmont Community Centre

Ward Councillors Report

Happy New Year !

Please see really short update below. Not much happened over the Christmas period

1. I have chased to get the Salt bins re stocked
2. Matt Heeley leaves on Friday 5th January 2018 and I am currently waiting to be notified of his replacement
3. First full council meeting takes place on 26th January 2018

Thanks

Tracy

Bank Reconciliation as at 11th January 2018

Opening 1 st April 2017	Treasures Account	500.00
Opening 1 st April 2017	Deposit Account	126,940.10
	Total	127,440.10
Add	Receipts	55,016.34
	Total	182,456.44
Less	Payments to 11/01/18	66,131.12
BALANCE		116,325.32
29 th December 2017	Bank Statement Treasures Account	500.00
29 th December 2017	Bank Statement Deposit Account	118,642.14
TOTAL		119,142.14
Less Outstanding Cheques		
1032	360.00	
1037	1000.00	
1038	354.00	
1039	58.50	
1040	459.72	
1041	168.80	
1042	140.00	
1043	36.00	
1044	36.00	
1045	35.00	
1046	168.80	
Total o/s payments		2,816.82
BALANCE		116,325.32

Draft Budget updated following 14th December 2017 Parish Council meeting

	30.11.17 Actual	Estimate 31.03.18	18/19 Draft Budget
INCOME			
Precept	55,000.00	55,000.00	94,830.00
Grants Received	0.00	0.00	0.00
Bank Interest	6.21	6.21	10.00
Other Income	0.00	0.00	0.00
VAT	0.00	0.00	5,600.00
	55,006.21	55,006.21	100,440.00
EXPENDITURE			
Staff Costs	5,903.42	10,020.00	10,120.00
General Office Costs	545.37	1,200.00	1,000.00
Insurance	967.70	967.70	1,000.00
Room Hire	366.00	480.00	700.00
Repairs and Maintenance	414.69	1,000.00	1,000.00
Handyman	8,090.00	10,120.00	12,750.00
Kerb weed Spray	610.00	810.00	1,200.00
Newsletter/ annual report	140.00	500.00	2,000.00
Grants and Donations	8,100.00	10,000.00	10,500.00
Hire of Equipment	1,724.12	2,000.00	2,000.00
Subscriptions	0.00	1,450.00	1,500.00
Audit Fees	450.00	450.00	550.00
Election Fees	0.00	0.00	0.00
Training	151.80	200.00	300.00
Website Expenditure	489.25	490.00	750.00
VAT	5,548.05	8,300.00	12,060.00
Cash	2,172.31	2,172.31	0.00
Parish Council Open day and action days	23.40	0.00	700.00
Data Protection Compliance	0.00	0.00	500.00
Wild flowers Jubilee Field	655.14	655.14	100.00
Tree Surgery	2,000.00	2,000.00	1,700.00
BBQ	0.00	0.00	0.00
Grit bins and Grit	0.00	0.00	500.00
Fuel	0.00	0.00	1,200.00
Other expenses	0.00	0.00	310.00
Increase in Reserves	0.00	0.00	38,000.00
	38,351.25	52,815.15	100,440.00

Reserves

Playing Field Drainage	0.00	0.00	45,000.00
Noticeboards	0.00	11,800.00	9,150.00
Footpath Maintenance	0.00	0.00	20,000.00
Footpath on Stoneleigh Drive	0.00	0.00	15,000.00
Neighbourhood Development Plan	685.00	0.00	0.00
Parish plan	0.00	0.00	0.00
Election fees	0.00	0.00	1,400.00
Mower	21,008.00	21,008.00	0.00
Other Equipment	1,093.31	1,093.31	1,000.00
Tools	247.24	300.00	1,000.00
Other assets	1,035.10	1,035.10	0.00
tree Surgery	0.00	0.00	1,300.00
Traffic Calming	905.00	1,800.00	15,000.00
Jubilee Field management			
Pond	0.00		10,000.00
Spring & Autumn cut and Collect	0.00	0.00	1,500.00
Shed	0.00	0.00	0.00
Totals	24,973.65	37,036.41	120,350.00
Totals	63,324.90	89,851.56	220,790.00

Estimate of Reserves

Opening 1/04/17	127,516.00
Income 2017/18	55,006.21
Total	182,522.21
Less Estimated exp 17/18	89,851.56
Estimated Reserves 01/04/18	92,670.65
Precept Increase in reserves	38,000.00
Estimated Total Reserves at 31/03/19	130,670.65
Less Specific reserves	120,350.00
Estimated Unspecific Reserves at 31/03/19	10,320.65

Agenda Item 10 Approved Budget at Parish Council meeting 11th January 2018

	30.11.17 Actual	Estimate 31.03.18	18/19 Draft Budget
INCOME			
Precept	55,000.00	55,000.00	60,000.00
Grants Received	0.00	0.00	0.00
Bank Interest	6.21	6.21	10.00
Other Income	0.00	0.00	0.00
VAT	0.00	0.00	5,600.00
	55,006.21	55,006.21	65,610.00
EXPENDITURE			
Staff Costs	5,903.42	10,020.00	10,120.00
General Office Costs	545.37	1,200.00	1,000.00
Insurance	967.70	967.70	1,000.00
Room Hire	366.00	480.00	700.00
Repairs and Maintenance	414.69	1,000.00	1,000.00
Handyman	8,090.00	10,120.00	12,750.00
Kerb weed Spray	610.00	810.00	1,200.00
Newsletter/ annual report	140.00	500.00	2,000.00
Grants and Donations	8,100.00	10,000.00	10,500.00
Hire of Equipment	1,724.12	2,000.00	2,000.00
Subscriptions	0.00	1,450.00	1,500.00
Audit Fees	450.00	450.00	550.00
Election Fees	0.00	0.00	0.00
Training	151.80	200.00	300.00
Website Expenditure	489.25	490.00	750.00
VAT	5,548.05	8,300.00	12,060.00
Cash	2,172.31	2,172.31	0.00
Parish Council Open day and action days	23.40	0.00	700.00
Data Protection Compliance	0.00	0.00	500.00
Wild flowers Jubilee Field	655.14	655.14	100.00
Tree Surgery	2,000.00	2,000.00	1,700.00
BBQ	0.00	0.00	0.00
Grit bins and Grit	0.00	0.00	500.00
Fuel	0.00	0.00	1,200.00
Other expenses	0.00	0.00	310.00
Increase in Reserves	0.00	0.00	3,170.00
	38,351.25	52,815.15	65,610.00

Reserves

Playing Field Drainage (Professional Support)	0.00	0.00	5,000.00
Noticeboards	0.00	11,800.00	9,150.00
Footpath Maintenance	0.00	0.00	20,000.00
Footpath on Stoneleigh Drive	0.00	0.00	15,000.00
Neighbourhood Development Plan	685.00	0.00	0.00
Parish plan	0.00	0.00	0.00
Election fees	0.00	0.00	1,400.00
Mower	21,008.00	21,008.00	0.00
Other Equipment	1,093.31	1,093.31	1,000.00
Tools	247.24	300.00	1,000.00
Other assets	1,035.10	1,035.10	0.00
tree Surgery	0.00	0.00	1,300.00
Traffic Calming	905.00	1,800.00	15,000.00
Jubilee Field management			
Pond	0.00	0.00	10,000.00
Spring & Autumn cut and Collect	0.00	0.00	1,500.00
Shed	0.00	0.00	0.00
Totals	24,973.65	37,036.41	80,350.00
Totals	63,324.90	89,851.56	145,960.00

Estimate of Reserves

Opening 1/04/17	127,516.00
Income 2017/18	55,006.21
Total	182,522.21
Less Estimated exp 17/18	89,851.56
Estimated Reserves 01/04/18	92,670.65
Precept Increase in reserves	3,170.00
Estimated Total Reserves at 31/03/19	95,840.65
Less Specific reserves	80,350.00
Estimated Unspecific Reserves at 31/03/19	15,490.65

Data Protection update

1. Introduction

The General Data Protection Regulation (GDPR) will come into force on 25th May 2018. In July 2017 the RT Hon Mat Hancock MP- Minister of State for Digital said 'The Bill includes tougher rules on consent, rights to access, rights to move and rights to delete data. Enforcement will be enhanced, and the information Commissioner given the right powers to ensure consumers are appropriately safeguarded.'

2. GDPR Principles

- To process data **lawfully, fairly and transparently**.
- To collect data for **specified, explicit and legitimate purpose**.
- To only keep data that is **adequate, relevant and necessary**.
- To ensure all data is **accurate** and kept up to date.
- To only retain data for as **long as necessary** for original use.
- To process data in **appropriate and secure manner**.

3. Rights of Data Subjects

- The right to be informed.
- The right of access
- The right to rectification.
- The right to erasure.
- The right to restrict processing.
- The right to data portability.
- The right to object.
- Rights in relation to automated decision making and profiling.

4. Data Protection Officer (DPO)

Responsibilities

- To inform and advise the organisation and its employees about their obligations to comply with the GDPR.
- To monitor compliance with the GDPR including managing internal data protection activities.
- To advise on Data Protection impact assessments.
- Train Staff.
- Conduct Internal Audits.
- First point of contact for the Regulator.

5. Data Controller

- A person or organisation who (either alone or jointly with others) determines the purpose for which and the manner, in which, any personal data is, or is to be, processed. E.g. Parish Council and/or councillors

6. Data Processor

Any organisation or person (other than an employee of the data controller) who processes personal data on behalf of the data controller.

7. Parish Council Must Haves

- Privacy Notice
- Data Register.
- Information Security Policy.
- Data Protection Policy.
- Legal and compliant T&Cs with third part processors.
- Updated employee contracts and Handbook.

8. Parish Council Next Steps

- Educate Councillors on the GDPR.
- Audit and document current personal data held.
- Establish where such data came from and how it is used/shared.
- Identify lawful basis for processing and keeping personal data.
- Seek consent (If required) and ensure accuracy with data subject.
- Document the above in a data register.
- Make fully accessible Council Privacy Notice.

9. Reporting Requirements

- To report sufficiently serious breaches of data security to ICO within 72 hours.
- Significant detrimental effect on individuals.
 - Result in discrimination.
 - Damage to reputation.
 - Financial loss.
 - Loss of confidentiality.
 - Significant economic or social disadvantage.
- Could result from.
 - Destruction, loss, alteration, unauthorised disclosure or access.

10. Remedies and Liabilities

- Natural Persons have rights
- Judicial remedy – Joint and severally liability.
- Any person who has suffered material, or non-material damage shall have the right to receive compensation from the controller or processor.
- Controller involved in processing shall be liable for damage caused by processing.

11. Cost of Non-compliance

- Administrative Fines
 - In each case will be effective, proportionate, and dissuasive.
 - Taking into account technical and organisational measures implemented.
 - Up to € 20.000.000 or, up to 4% of the total worldwide annual turnover of the preceding financial year.
- Reputational damage
- Compensation Claims for damages done (Material/non-material)

Tony Ford
Parish Clerk

CHAIRMAN
Cllr Martin Brown
08/02/2018



Belmont Rural Parish Council

80/17

Minutes of the Extraordinary meeting of Belmont Rural Parish Council held at Belmont Library Eastholme Road Belmont on 22nd January 2018.

Councillors Present

Cllr Adrian Bridges (Chairman)	Cllr Aimee Bridges
Cllr Andrew Cooper	Cllr Neil Hooper
Cllr Ron Loft	Cllr Des Parish
Cllr Gemma Watkins	

In Attendance

Tony Ford – Clerk.

Members of the Public – 0

1. Apologies

Apologies was received and accepted from Cllr Derek Preedy.

2. To receive declarations of Interest and written requests for dispensation

Declarations of interest on agenda items were made as follows: -

Councillor	Yes	No	Agenda Item		Disclosure
Cllr Adrian Bridges		✓			
Cllr Aimee Bridges		✓			
Cllr Andrew Cooper		✓			
Cllr Neil Hooper		✓			
Cllr Ron Loft		✓			
Cllr Des Parish		✓			
Cllr Gemma Watkins		✓			

There were no requests for dispensations.

3. Public Participation

There were no members of the public, at the chairman's request the Parish Council waited three minutes just in case any parishioners turned up. No one turned up so the meeting continued.

4. To pass a resolution excluding the public

The Parish Council passed a resolution to exclude the public when considering items 5 and 6 due to the confidential nature of the business.

81/17

5. To consider the recent correspondence received by email on 11th January 2018 concerning the decision made on 9th November 2017 in connection with the Handyman appointment.

Having considered the matter the Parish Council resolved that the correspondence be noted

6. To consider the decision made on 9th November 2017 under agenda item 17 and also page 70/17 of the minutes of the meeting held on the 14th December 2017

Having considered the matter, the Parish Council resolved to stick to its decision of 14th December 2017.

The Parish Council then considered the draft letter and following a robust discussion the Parish Council resolved that the letter (Appendix 2 refers) should be signed by the Chairman and sent to Mr Preedy and that no mention would be made in the letter of the email received on 19th January 2018 (Appendix 3 refers)

The meeting closed at 20.20hrs.

Chairman B. B. B.
08/02/2018

CB