



Belmont Rural Parish Council

26/19

Minutes of the Ordinary meeting of the Belmont Rural Parish Council held at Belmont Community Centre, Eastholme Avenue Belmont on 13th September 2018 at 7.30pm.

Councillors Present

Cllr Adrian Bridges (Chairman)
Cllr Aimee Bridges
Cllr Andrew Cooper
Cllr Michael Francis (Item 4 – 32)
Cllr Mathew Lloyd (Items 4 – 32)
Cllr Des Parish
Cllr Jaime Price

In Attendance

Tony Ford – Clerk.
Cllr Tracy Bowes - Ward Councillor

Members of the Public – 7

1. Apologies

Apologies for absence were received from Cllr Neil Hooper and Cllr John Newman

2. Written requests for Dispensation

There were no requests for dispensation

3. Co-opting

Following the Chairman's introduction regarding the two vacant Councillor positions. Two members of the public put their names forward and were asked to give a short statement. Having considered the matter, the Parish Council resolved to Co-opt Michael Francis and Mathew Lloyd. Both signed their acceptance forms.

4. Declarations of Interest

To receive declarations of interest on agenda items.

Councillor	Yes	No	Agenda Item		Disclosure
Cllr Adrian Bridges		√			
Cllr Aimee Bridges		√			
Cllr Andrew Cooper	√		10.3 (1)	Trustee- South Wye Community Centre	Disclosable Pecuniary Interest
Cllr Matt Francis		√			
Cllr Mathew Lloyd	√		10.3 (1)	Member South Wye Community Centre	Disclosable Pecuniary Interest
Cllr Des Parish	√		10.3 (6)	Director Northolme Community Centre	Disclosable Pecuniary Interest
Cllr Jamie Price		√			

5. Minutes

To receive, approve and sign the Minutes of the Ordinary Meeting of The Parish Council held on Monday 9th August 2018

The minutes were approved as a true record of the meeting and signed by the Chairman

6. Public Participation

There were no questions from the public.

7. Ward Councillors Report

The Ward Councillors Report was noted.

8. Previous Actions

The update from the Clerk on previous actions was noted.

9. Hereford Transport Package/Bypass

The Parish Council was informed that the letter had been drafted and a request made to Herefordshire Council for the cost and distance of the road between Edgar Street and Commercial Road, which was still outstanding. An extraordinary meeting will be arranged once it is known when the formal consultation starts. (Noted)

10. Finance

10.1. The Bank Reconciliation (Appendix 2 refers) as at 13th September 2018 was presented and the balance summarised as follows; -

- Treasurers Account £ 500.00
- Deposit Account £ 95,534.76
- TOTAL** **£ 96.034.76**

10.2. Receipts £4.68 (Interest)

10.3. To authorise payment of invoices as per payment schedule

Ref	Payee	Amount £	VAT	Detail
1	South Wye Community Association	250.00	n/a	Regarding Belmont library Balance of previously approved grant application of £5,750 less previously paid £5,500.
2	Locks Garage	44.37	2.11	31/07/18 (242) Mower Fuel
3	HM Revenue & Customs	168.60	n/a	P5 PAYE
4	Colin Warne	1.184.05	n/a	08/09/18 (76) Handyperson August 2018
5	Tudors Building Supplies (Hereford) Ltd	82.33	13.72	14-08-18 (1/1/752884) Timber
6	Northolme Community Centre	18.00	n/a	09/08/18(01302) Hall Hire

Cllr Andrew Cooper and Cllr Mathew Lloyd left the meeting for item 10.3 (1) and Cllr Des Parish left for item 10.3 (6)

All payments were authorised for payment and cheques to be signed

Noted Clerks Salary Payment by Standing Order on 28/08/2018 as agreed at Parish Council meeting 9th March 2017 - Agenda Item 24

11. Risk Register

The Parish Council considered and reviewed the risk register and associated documents, during the review it was noted that the Parish Council had a Cultivation Licence, it was agreed that this would be added to the risk register. Having considered the matter, the risk register and associated documents were noted, and the Chairman authorised to sign the updated version.

Action Clerk to add the Cultivation document to the register.

12. Handyperson

The Handyperson's August 2018 Report was noted.

13. Working together for our Community

Having considered a request from the Leader of Herefordshire Council to attend a Summit meeting it was agreed that Cllr Adrian Bridges, Cllr Aimee Bridges and Cllr Jamie Price will attend.

Action Clerk to inform Herefordshire Council

14. Maintenance & Repair of War Memorials

The Parish Council considered correspondence from Herefordshire Council. As the Parish Council did not have a War Memorial it was noted.

15. Highways Maintenance – Pothole Repairs

Having considered the request from Herefordshire Council to comment on pothole repairs, the Parish Council agreed to defer the matter until the October meeting, which would allow

Councillors to send their comments to the Clerk, who will summarise and present to the October meeting of the Parish Council.

Action – Councillors to send their comments to the Clerk

Action – Clerk to summarise comments for presentation to the October Parish Council meeting

16. Purchase of Bulbs

Cllr Des Parish gave a summary of what happened last year, a discussion took place regarding tree planting, Cllr Adrian Bridges reminded the Parish Council that it had a policy of replacing every tree removed with two. There was a call for a survey of trees on Jubilee Field. It was agreed that planting would take place by working in small pockets, with the possible use of Duke of Edinburgh volunteers and that there would be a budget of £300.00

Action Cllr Des Parish would purchase bulbs on behalf of the Parish Council

17. Public Spaces Protection Order for Dog Control

The Parish Council considered and noted the implications of the order.

18. Dog Fouling Signs

The Parish Council considered and approved the purchase of 30 signs with post mounting and fixing clips from Signs & Labels in the sum £441.60.

Action Clerk to order signs

19. Annual Maintenance Plan

The Parish Council considered the revised Annual Maintenance Plan for Public Areas and Open Spaces in the Parish (Appendix 3 refers) and agreed to further changes submitted by Councillors would be added.

Action Clerk to update the plan with the changes.

20. Hereford Area Plan – Housing and Employment Site Options

The Parish Council noted that the Former Golf Club Belmont (Bel 08) and Home Farm (Bel 15) were in the Parish. It was also noted that Home Farm would not be taken forward as a site option. Having considered the matter the Parish Council resolved that Herefordshire consult further with their future proposals and that any developments in the Parish were in line with Belmont Rural Parish Council's Neighbourhood Development Plan.

Action Clerk to inform Herefordshire Council of the Parish Councils resolution

21. BBC Hereford and Worcester

The Parish Council considered the request for local stories for their local radio evening show and noted that representatives from both Belmont Community Centre and Northolme Community centre were willing to take part. It was agreed that the Clerk would ask BBC to contact the centres via their website.

Action Clerk to ask the BBC to contact the community centres direct.

22. Council Noticeboard

The Parish Council considered a request from Belmont Community Centre to have their logo on the back of the Parish Council noticeboard. The request was approved.

Action Representatives of Belmont Community Centre to liaise with Cllr. Adrian Bridges.

23. Parking on Verges

There was no update to report.

24. 11 Hartland Close

The Parish Council noted the results of the appeals made

Application no	Reference	Appeal Decision
172689	Appeal A	The appeal dismissed, and the notice upheld with a correction and variations
172214	Appeal B	The appeal dismissed
162891	Appeal C	The appeal dismissed

25. Belmont Community Centre

The Parish Council considered correspondence from Belmont Community Centre regarding a future Grant request and it was agreed that a grant application would have to be submitted. As part of the budget setting process the amount indicated within the letter would be considered for planned spend in 2019/2020.

26. Change of Bank Signatories

The Parish Council was informed that a correctly worded resolution was required by the Parish Council's Bank. Having considered the matter ***'It was resolved that the authorised signatories in the current mandate, for the accounts detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.'***

Action Clerk to send completed form to the Parish Councils Bank

27. Neighbourhood Planning in Your Community

Having considered the request from Cambridge University to take part in a national survey and for the Parish to be considered for further study, it was delegated to the Clerk to complete the survey and return by the deadline.

Action Clerk to complete survey

28. HALC Training

Having considered dates/location for HALC training on the Code of Conduct and related matters it was agreed that the training would take place on Thursday 20th September 2018 at Belmont Community Centre.

Action Clerk to inform Herefordshire Association of Local Councils

29. Sunshine Radio Pride Awards

Having considered correspondence relating to a request for nominations, the Parish Council requested further information.

Action Clerk to seek further information for the next Parish Council meeting

30. For Information Items

The Parish Council noted the Clerks Report on For Information Items

31. Matters relayed to the Clerk for agenda items at the next meeting

- **Highways maintenance** – Potholes repairs
- **Sunshine Radio Pride Awards**

32. Confirmation of date, time and location of the next meeting

11th October 2018 @7.30pm to be held at Northolme Community Centre

Ward Councillor Report August 2018

1. Attended various meetings with residents regarding the bypass and chairman of Breinton Parish Council
2. Liaised with BBLP regarding outstanding issues
3. Liaised with Planning officers after noise complaints re extension to 41 Dorchester Way
4. Liaised with resident and police regarding parking issues around Oulton Avenue
5. Received complaints from a resident regarding dogs not on leads and the behaviour of dogs in Belmont.
6. Spoke to Tesco representatives about car park issues (late at night in the car park) and overhanging trees
7. I will be away for the October Parish Council meeting as I am working for 12 days in Montreal, Canada. There is also a possibility I will be spending five days in Montreal in November.
8. Received compliments from residents regarding grass/hedge cutting and the work of the handyman in the parish. Well done !

Belmont Rural Parish Council

Bank reconciliation as at 13/09/18

Opening 1st April 2018	Deposit	95,568.01
	Treasurers a/c	500.00
Total		96,068.01
Add		
	Receipts	30,024.86
		126,092.87
	Payments to 13th Septembe 2018	30,058.11
Less		
TOTAL		96,034.76

Bank statement as at 31 August 2018	Treasurers a/c	500.00
	Deposit a/c	108,217.74
		108,717.74

Outstanding cheques

1090	10,980.00
1095	250.00
1096	168.60
1097	1,184.05
1098	82.33
1099	0.00
1100	18.00

12,682.98

BALANCE		96,034.76
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Please see separate document