

Minutes of the Ordinary Meeting of Belmont Rural Parish Council held at Belmont Community Centre, Eastholme Road Belmont on Thursday 8<sup>th</sup> August 2019.

83/19

## Councillors Present

Cllr Adrian Bridges (Chairman)  
 Cllr Aimee Bridges  
 Cllr Michael Francis  
 Cllr Des Parish  
 Cllr Jamie Price  
 Cllr Philip Rudd

## In Attendance

Cllr Tracy Bowes (Ward Councillor)  
 Tony Ford – Clerk

Members of the public - Three

### 1. Apologies

The Parish Council received and approved apologies for absence from Cllr Neil Hooper and Cllr Colin Warne.

### 2. Written requests for Dispensation

There were no requests for dispensation.

### 3. Declarations of Interest

To receive declarations of interest on agenda items.

Councillor	Yes	No	Agenda Item	Reason	Disclosure
Cllr Adrian Bridges		√			
Cllr Aimee Bridges		√			
Cllr Michael Francis		√			
Cllr Des Parish		√			
Cllr Jamie Price		√			
Cllr Philip Rudd		√			

### 4. Minutes

To receive, approve and sign the Minutes of the Ordinary Meeting of the Parish Council held on 11<sup>th</sup> July 2019.

The minutes were approved as a true record of the meeting and signed by the Chairman.

## 5. Public Participation

Concerns highlighted

- The issue of motor bike owners using the Notholme Community Centre as a rallying point was raised. ( Cllr Tracy Bowes informed the Parish Council that she has had a meeting with the local Community Support Officer and explained the problems being encountered by residents. The Parish Council was also informed that the police have plans in place to alleviate the problem.
- Cllr Des Parish informed the Parish Council that Notholme Community Centre was aware of the problems and had asked the bikers not to park in the Community Centre car park, however they have now park on the road , impeding access to the centre. Cllr Des Parish was also of the view that the police had not been of any help and had left it to the Community Centre to sort out the boy racers. The access barrier to the car park was now lowered at night, as in the past the chain was lifted to gain access. The Community Centre has had to block off two pieces of the barrier as the youths were jumping on it.
- Cllr Tracy Bowes highlighted that there were no yellow lines on the road by the centre and therefore bikers could park there legally. Environmental officers were generally on standby at the weekend, and if called out had the relevant equipment to monitor the noise levels. This issue was a high priority for the new Police Sergeant.
- Cllr Des Parish informed the Parish Council that she had rang 101 and reported the matter and was told that as it was in a private car park, the police would not enter.
- Although there has been a lot of swearing the police was unable to do anything as they had not witnessed the bikers breaking the law.
- Cllr Des Parish felt that Northolme Community Centre had done their bit and the support of the police was now needed.
- The Chairman explained that unless the individuals were seen breaking the law by the police then nothing could be done. He also encouraged anyone who did see them breaking the law or causing a nuisance that they need to make a statement to this fact.
- Councillor Rudd being an ex officer informed the meeting that recording all the issues / offences ie time, date etc would also help.
- Concern that the bikers were from there from 5 pm. until 11 pm each evening creating a nuisance.

**Action-** The Clerk to invite Sargent Darren Ball to the next Parish Council meeting.

## 6. Beryl Bikes

During the consideration of information from their website (Appendix 1 refers) Cllr Des Parish informed the Parish Council that Northolme Community Centre had received a request to join the scheme, and was asked to give up one parking space, and bearing in mind that the Community Centre already had three parking spaces allocated to the park and cycle scheme, taking part in the Beryl Bikes scheme would mean one more space being given up, there was also the possibility that other spaces would be taken up by possible car users of the Beryl Bikes Scheme, under the circumstances Northolme Community Centre had declined to take part in the scheme. Cllr Adrian Bridges had a concern that the bikes were free standing and would be knocked over, as there were no stands provided for these like in other Cities with similar schemes where they are secured to. Having considered the matter the Parish Council noted it and agreed that no further action would be taken.

## 7. Ward Councillors Report

The Parish Council noted the Ward Councillors Report. (Appendix 2)

## 8. Previous Actions

The Parish Council noted the update from the Clerk on previous actions

## 9. Handypersons Report

Cllr Des Parish queried the cutting of the hedge on Northolme Road and was informed that it was due to a health and safety issue, Cllr Des Parish highlighted the hedge in Canterbury Close play park, which needed cutting back, it was agreed that the Handyperson would be asked to carry out the work. The Handypersons July 2019 Report (Appendix 3 refers) was noted

**Action** Clerk to ask the Handyperson to cut back the overgrown hedge on Canterbury Close play park.

## 10. Finance

10.1. Bank Reconciliation. (Appendix 4 refers) as at 8<sup>th</sup> August 2019 was summarised as follows;

• Treasurers Account	£	500.00
• Deposit Account	£127,403.64	
<b>Total</b>	<b>£127,403.64</b>	

10.2. Receipts Nil

10.3. To authorise payment of invoices as per payment schedule

Ref	Payee	Amount £	VAT	Detail
1	Colin Warne	756.20	n/a	03/08/19 (125) July 19 Handypersons Duties
2	South Wye Community Association	105.00	n/a	18/07/19 (11501) Hall Hire 10/01/19,09/05/19,13/06/19,28/06/19 & 11/07/19
3	HM Revenue & Customs	176.80	n/a	PAYE P4

**All payments were authorised for payment and cheques to be signed**

Noted Clerks Salary Payment by Standing Order on 28/07/2019 as agreed at Parish Council meeting 14/03/19 – Agenda Item 31

## 11. Budget Monitoring Report

The Parish Council considered and noted the Budget Monitoring Report as at 11<sup>th</sup> July 2019 (Appendix 5 refers).

## 12. Wessex Flailmower

The Clerk informed the Parish Council that the Flails on the Wessex Flailmower required replacing, and that previously to save money cheaper versions had been used, however they were not as robust as the originals. The cost would be £288.41 including VAT and payment was required up front before the flails would be dispatched. Having considered the matter it was agreed that payment would be made by Cllr Adrian Bridges, with immediate reimbursed from the Chairman Petty Cash Account.

**Action** the Flails to be purchased.

## 13. Benches

The Parish Council considered the design both the Broxap designs recommended by Balfour Beatty and the designs from Go Plastics Ltd. although being mindful of Financial Regulations it was felt that the Go Plastics Ltd designs are better in the Bonn ML (180cm). Having considered the matter it was agreed that seven Bonn ML (180cm) in brown with anchorage would be purchased, at a cost of £398 each plus VAT and carriage. The Balfour Beatty commission delivery options were also agreed as follows taking account of the agreed map location (Appendix 6 refers)

Location	Commissioning Option	
1 & 2	2	Parish Council to supply benches, Balfour Beatty to install benches, supervise and inspect.
3	4	Parish Council to supply benches and install, Balfour Beatty to supervise and inspect.
4	4	Parish Council to supply benches and install, Balfour Beatty to supervise and inspect.
5	4	Parish Council to supply benches and install, Balfour Beatty to supervise and inspect.
6	2	Parish Council to supply benches, Balfour Beatty to install benches, supervise and inspect.
7	4	Parish Council to supply benches and install, Balfour Beatty to supervise and inspect.
8	4	Parish Council to supply benches and install, Balfour Beatty to supervise and inspect.

**Action** – Clerk to inform Balfour Beatty of the Parish Councils decision.

**Action** – Clerk to send the location Map to Balfour Beatty

#### 14. Tree Warden Report

There was no Tree Wardens Report.

#### 15. Footpath Officers Report

There was no Footpath Officers Report. However, Cllr Des Parish expressed her concern that only two locations had been dealt with and gave the example of four jobs in close proximity with only one job being completed, when all four could have been done at the same time. It was reported via the Ward Councillor that the locality steward had this in hand, but given the list it would take sometime to work through this with work orders etc.

#### 16. Dog Poo Bins

The Parish considered various location and agreed that other than the one by Northolme Play Area the Parish Council agreed they would not have any other bins installed.

**Action** Clerk to send the location map and request to Balfour Beatty.

#### 17. Litter Bin

The Clerk informed the Parish Council that the bin supplied by Balfour Beatty was the Broxap Standard bin, it was agreed that a check would be made in the shed to see what type was stored and if it matched Balfour Beatty specification it should be installed in Westholme Road.

**Action** A check to be made in the shed to identify if there was a Broxap Standard bin.

#### 18. HALC Training Schedule

The Parish Council considered the HALC Training Schedule and it was agreed that the two free places would be allocated as follows :-

- Cllr Philip Rudd – Tuesday 13<sup>th</sup> August -Best Behaviour
- Cllr Michael Francis – Tuesday 15<sup>th</sup> October – Highways Patrol

**Action** Clerk to inform HALC

**19. For Information Items**

The Parish Council noted the Clerks report on For Information Items

**Action** Clerk to request that the Balfour Beatty briefings are made clearer.

**20. Matters relayed to the Clerk for agenda items at the next meeting**

none

**21. Confirmation of Date, time and Location of the next meeting**

12<sup>th</sup> September 2019 @7.30 pm to be held at Belmont Community Centre

The Meeting closed at 8.40pm

**Belmont Rural Parish Council 08-08-19****Beryl Bikes - Hereford****How Beryl Bikes Work**

Unlock, ride, park

Download the app and unlock a bike. Enjoy the ride, then park in a Beryl Bay or in a considerate location of your choice. A convenience fee will apply for out of bay parking.

**Beryl Zones**

Beryl Bikes can be found within a large, designated operating zone across the city, clearly marked on the map above and in the app. You'll be charged a penalty for parking outside the Beryl Zone

**Numbers**

There are 150 Beryl Bikes and 40 Beryl Bays.

**Costs****Pay as you Ride ( best for a single ride)**

- Unlocking fee £1.00
- Per minute £0.05p
- Pay for the time you ride
- Best for a single ride or occasional Journeys

**Minute Bundle ( by up front and save)**

- Save £1.00 unlocking fee
- 100 minutes £5.00
- 200 minutes £10.00
- 300 minutes £15.00
- 400 minutes £20.00
- Best for multiple rides
- No unlocking fee only pay £0.05p for every minute you ride
- Flexible to use when you want.

**Day Pass (Best for long days out)**

- Enjoy Unlimited rides for 24 hrs £12.00
- All you can ride for 24 hours.
- Unlock any bike one at a time.
- No cost for out of bay parking.

**Locations within Belmont**

Although a substantial part of Belmont is within the Beryl Zone there are no Beryl Bays identified

**Other Locations outside Hereford**

Bournemouth & Poole and London

**The Parish Council needs to consider and agree the Parish Council's approach to the scheme.**

**Belmont Rural Parish Council**

08/08/19

**Ward Councillors Report – August 2019****Noise Issues on Northolme Road/Northolme Community Centre Grounds**

I have been working with the PCSO regarding the noise issue from boy racers who have been parking in the car park at Northolme Community Centre. One resident is at the end of her tether. She is now reporting there has been a chain put on the entrance to Northolme but it is too high and scrambling bikes are just going underneath.

The PCSO's have been made aware and I am planning another follow up call with them. Registration details have been passed over previously.

**Hedge/Footpath Issues**

A list provided by the parish clerk was forwarded to the locality Steward for review and action. She is on Holiday 2<sup>nd</sup> August to 14 August. She will then do a detailed annual walk inspection which should take 3-4 days so expects to address many of the issues on the list at that time.

Hedge Issue at Oulton Avenue – Natalie will re inspect on 1 September to ensure hedge has been cut back.

Missed Grass Cutting areas – Natalie has spoken to the supervisors from Countrywide and informed him of the missed areas, he is aware of the issues we had last year and so is going to take another look together with the list of issues that were highlighted during a recent meeting with myself and the Parish Chairman. The Operations Manager is going to liaise with Natalie's Grounds Supervisor, Countrywide and herself and set up a meeting. I have asked for an update as to when that will be as representatives from the parish council may want to attend if feasible.

Fountains Close – Natalie will hand deliver a letter to the homeowner re the hedge

5 Abbotsmead – Tree Canopy/height – Natalie has checked, and they can only enforce if the trees are causing a safety issue i.e. low branches overhanging the highway. She is going to send another letter at the end of August.

**Footpath Meeting**

A meeting has been scheduled on Monday 19<sup>th</sup> August at 4.30 pm with Nick James, Principal Technical Officer, the Vice Chairman and several parish councillors, I believe will be in attendance. The aim of the meeting is to discuss the ideas put forward by Councillor Hooper on how the path could be constructed. Also, to review any new ideas/suggestions and discuss any concerns or alternative plans.

**Camping/Noise**

Issues with people lighting fires/camping on Abbey View East along the riverside. This has been passed to the council and the local PCSO, as it was reported directly.

**Transport**

On Friday 9<sup>th</sup> August the cabinet member for Infrastructure and Transport will be making an announcement to "determine future actions regarding the Hereford Transport Package (HTP) which includes the Hereford bypass and associated active travel measures; and South Wye Transport Package (SWTP) which includes the southern link road and local active travel measures"

The current options for both schemes are to Proceed, stop or pause and review.

There is a concern that, as currently developed, the two transport packages may not be compatible with the climate change challenge, carbon reduction and emerging policy, that there are other options that could deliver transport and growth objectives, and these should be considered. Given these lasting impacts and the declared climate

emergency, the importance of considering all the alternative options is essential at this time. For example, options to be considered may include

- An Eastern link/river crossing
- Electric bus fleet
- Improved school bus services
- Improved cycle and pedestrian provision including safer routes to school
- Trialling of traffic light removal
- Ultra-light railway system

The Southern link road currently has a budget of £35 million for 3.6 miles of new road. The current forecast cost of delivering the Hereford Transport Package is (Bypass plus some walking, cycling and bus improvements) id £182 million. Overspending on road improvements is the norm, and as we know the city link road close of £24 million, that was 7 million over budget.

Time passes and we are not reducing congestion We don't believe new roads will help, but what is the earliest the Southern link road could begin to be built, seeing as the final business case will apparently not be ready to submit to the Department of Transport until early 20202. So, the earliest that a planning application would be submitted would be late 20202, not starting to build until 2023 (and therefore not be completed and used before 2025/26).

### **General**

I attended my first Scrutiny meeting as Vice Chair in July and we discussed the Gambling Policy. I also attend the cabinet meeting which took place in an evening with several other residents of Belmont.

I am on holiday from Friday 9<sup>th</sup> August and will not be available until Saturday/Sunday 17<sup>th</sup>/18<sup>th</sup> Of August.



**BELMONT RURAL PARISH COUNCIL HANDYMAN WORKSHEET  
MONTH - July**

<b>Site Location</b>	<b>Work Completed</b>	<b>Hours</b>	<b>Rate/Hr</b>	<b>Total Amount</b>
Westholme, Eastholme, Coplin Rise, Broadholme, CH7, Ford Lane	Mowing and litter	9.5	19.9	189.05
CH7, Glastonbury Close, Sidwell Drive, Three Counties, Abbotsmead Road	Mowing and litter	6.5	19.9	129.35
Dorchester Way area, Abbey View East bank and playing fields	Mowing and litter	8.5	19.9	169.15
Abbey View East & West, Locks, bank & pathways, collection of fuel	Mowing and litter	6.5	19.9	129.35
Abbey View East & West, Northolme Playground	Strim, litter, hedge cut	2	19.9	39.8
Locks	Fuel collection	0.5	19.9	9.95
16 - 18 Northolme Road, Jubilee	Cut hedge back and water trees	3.5	19.9	69.65
Salt bins - all areas	Audit	1	19.9	19.9
			Total	756.2

## Bank Reconciliation as at 08-08-19

Opening 1st April 2019	Deposit	105,006.88
	Treasurers a/c	500.00
<b>Total</b>		<b>105,506.88</b>
Add		
	Receipts	40,662.96
		<b>146,169.84</b>
	Payments	
	to 08-08-	
Less	19	18,266.20
<b>TOTAL</b>		<b>127,903.64</b>

Bank statement as at 01/07/19	Treasurers a/c	500.00
Bank statement as at 01/07/19	Deposit a/c	132,601.43
		<b>133,101.43</b>
Outstanding cheques		

1153	118.80
1157	40.00
1158	18.00
1160	618.00
1162	250.00
1164	1,512.40
1165	766.15
1166	489.70
1167	150.00
1168	19.94
1169	176.80
1170	756.20
1171	105.00
1172	176.80

5,197.79

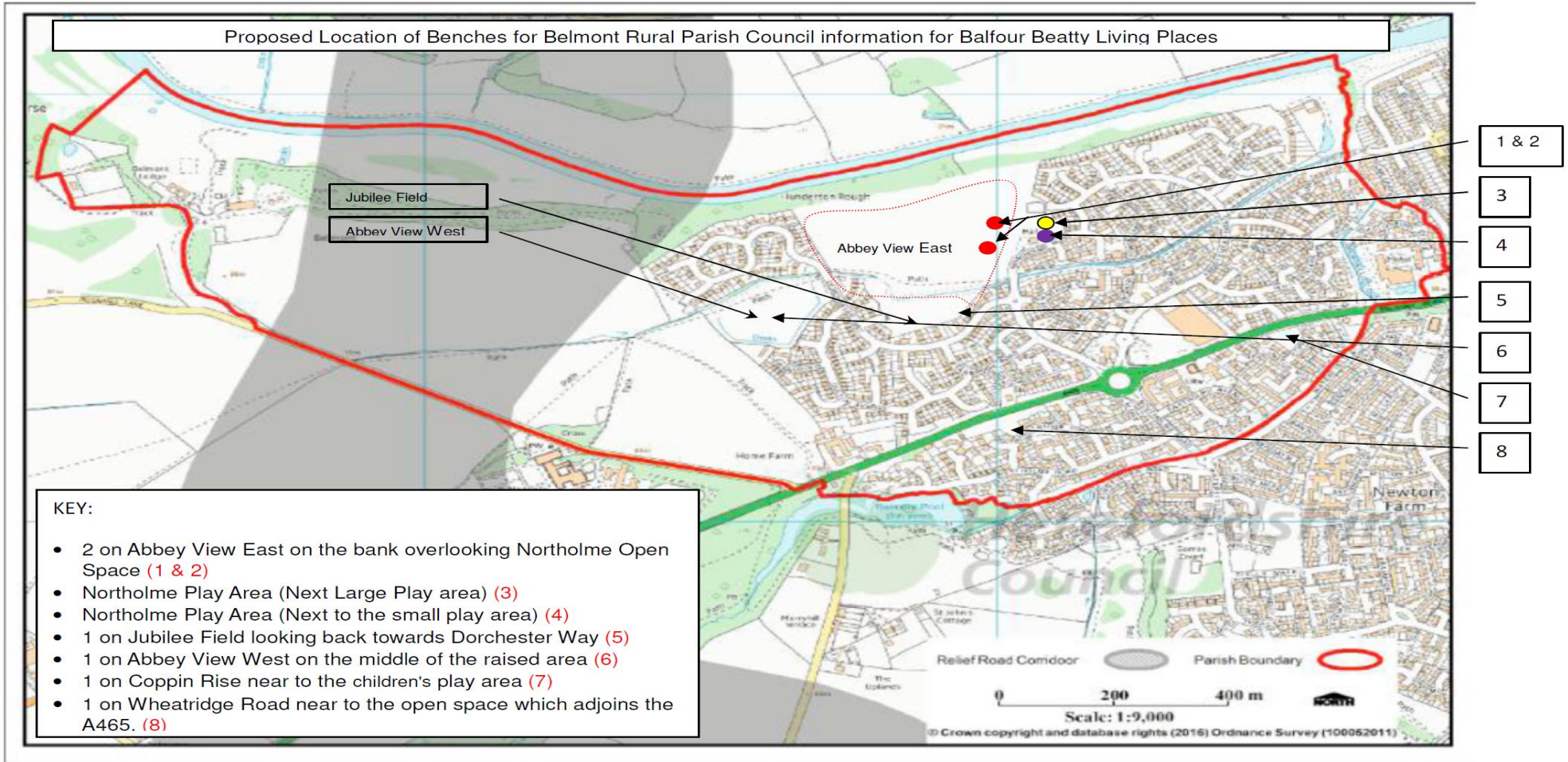
**BALANCE** **127,903.64**

## Budget Monitoring Report as 11-07-19

DETAIL	Budget 31.03.18	Actual 31-03-18	Budget 31-03-19	Actual 31-03-19	Budget 31-03-20	Actual 11-07-19	Variance
<b>INCOME</b>							
Precept	55,000.00	55,000.00	60,000.00	60,000.00	60,000.00	30,000.00	-30,000.00
Grants Received	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bank Interest	0.00	30.57	10.00	145.31	50.00	62.80	12.80
Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VAT	0.00	0.00	5,600.00	0.00	3,000.00	10,600.16	7,600.16
	<b>55,000.00</b>	<b>55,030.57</b>	<b>65,610.00</b>	<b>60,145.31</b>	<b>63,050.00</b>	<b>40,662.96</b>	<b>-22,387.04</b>
<b>EXPENDITURE</b>							
Staff Costs	13,000.00	9,952.00	10,120.00	10,120.80	10,670.00	2,820.80	7,849.20
General Office Costs	1,400.00	1,155.33	1,000.00	1,013.37	1,000.00	271.36	728.64
Insurance	850.00	967.70	1,000.00	972.15	1,300.00	1,084.31	215.69
Room Hire	700.00	796.50	700.00	282.00	1,000.00	101.33	898.67
Repairs and Maintenance	0.00	610.09	1,000.00	1,839.28	1,000.00	243.46	756.54
Handyman	12,000.00	8,090.00	12,750.00	10,944.06	12,750.00	3,034.75	9,715.25
Kerb weed Spray	1,200.00	610.00	1,200.00	1,749.00	2,000.00	0.00	2,000.00
Newsletter/annual report	3,000.00	634.00	2,000.00	416.00	500.00	0.00	500.00
Grants and Donations	10,500.00	8,718.00	10,500.00	5,750.00	20,000.00	7,792.00	12,208.00
Hire of Equipment	0.00	2,107.22	2,000.00	0.00	500.00	0.00	500.00
Subscriptions	1,400.00	1,395.08	1,500.00	1,577.95	1,500.00	0.00	1,500.00
Audit Fees	550.00	450.00	550.00	450.00	500.00	150.00	350.00
Election Fees	0.00	0.00	0.00	0.00	500.00	0.00	500.00
Training	1,000.00	181.80	300.00	151.80	200.00	0.00	200.00
Website Expenditure	750.00	489.25	750.00	0.00	600.00	0.00	600.00
VAT	0.00	8,792.20	12,060.00	3,207.02	3,000.00	289.48	2,710.52
Mower expenses	0.00	685.16	0.00	1,177.07	1,500.00	954.33	545.67
Cash	0.00	0.00	0.00	0.00	0.00	416.59	-416.59
Parish Council Open day and action days	1,300.00	141.28	700.00	0.00	700.00	0.00	700.00
Data Protection Compliance	0.00	0.00	500.00	0.00	100.00	0.00	100.00
Wild flowers Jubilee Field	300.00	572.47	100.00	219.63	300.00	0.00	300.00
Tree Surgery	0.00	0.00	1,700.00	0.00	1,700.00	0.00	1,700.00
BBQ	1,000.00	525.14	0.00	0.00	0.00	0.00	0.00
Grit bins and	0.00	0.00	500.00	419.94	600.00	69.99	530.01

Grit							
<b>DETAIL</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
	<b>31.03.18</b>	<b>31-03-18</b>	<b>31-03-19</b>	<b>31-03-19</b>	<b>31-03-20</b>	<b>11-07-19</b>	
Fuel	0.00	0.00	1,200.00	0.00	0.00	0.00	0.00
Other expenses	250.00	0.00	310.00	0.00	0.00	0.00	0.00
Increase in Reserves	0.00	0.00	3,170.00	0.00	0.00	0.00	0.00
	<b>49,200.00</b>	<b>46,873.22</b>	<b>65,610.00</b>	<b>40,290.07</b>	<b>61,920.00</b>	<b>17,228.40</b>	44,691.60
<b>Reserves</b>							
Playing Field Drainage (Professional Support)	0.00	0.00	5,000.00	0.00		0.00	0.00
Noticeboards	0.00	11,800.00	9,150.00	9,150.00		0.00	0.00
Footpath Maintenance	15,000.00	0.00	20,000.00	0.00	36,000.00	0.00	36,000.00
Footpath on Stoneleigh Drive	0.00	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00
Grants and Donations					20,000.00	0.00	20,000.00
Neighbourhood Development Plan	300.00	685.00	0.00	0.00		0.00	0.00
Parish plan	2,000.00	0.00	0.00	0.00		0.00	0.00
Capital and other Projects	0.00	0.00	0.00	0.00		0.00	0.00
Election fees	4,800.00	0.00	1,400.00	0.00	4,000.00	0.00	4,000.00
Mower	20,000.00	21,008.00	0.00	0.00		0.00	0.00
Other Equipment	0.00	1,093.31	1,000.00	402.50	1,000.00	0.00	1,000.00
Tools	1,000.00	329.24	1,000.00	120.00	1,000.00	0.00	1,000.00
Other assets	0.00	1,539.13	0.00	743.87		0.00	0.00
tree Surgery	3,000.00	2,000.00	1,300.00	0.00	1,300.00	0.00	1,300.00
Traffic Calming	15,000.00	905.00	15,000.00	0.00		0.00	0.00
<b>Jubilee Field management</b>							0.00
Pond Spring & Autumn cut and Collect	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00
Shed	0.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00
	5,000.00	0.00	0.00	0.00		0.00	0.00
<b>Totals</b>	<b>76,100.00</b>	<b>39,359.68</b>	<b>80,350.00</b>	<b>10,416.37</b>	<b>89,800.00</b>	<b>0.00</b>	<b>89,800.00</b>
<b>Totals</b>	<b>125,300.00</b>	<b>86,232.90</b>	<b>145,960.00</b>	<b>50,706.44</b>	<b>151,720.00</b>	<b>17,228.40</b>	<b>134,491.60</b>

Bench Locations



Locations as agreed 13 December 2018 and amended 11 July 2019 (changes to Northolme Play Area)