



# Belmont Rural Parish Council

185/21

Minutes of the Ordinary meeting of the Belmont Rural Parish Council held at Belmont Community Centre, Eastholme Road Belmont on Thursday 8<sup>th</sup> July 2021 at 7.30 pm.

## Councillors Present

Cllr Adrian Bridges  
Cllr Aimee Bridges  
Cllr Michael Francis  
Cllr Neil Hooper  
Cllr Des Parish  
Cllr Philip Rudd

## In Attendance

Tony Ford – Clerk

Members of the Public None

## 1. Apologies

The Parish Council received and approved apologies for absence from Cllr Julie Furniss, Cllr Yvonne Patterson, and Cllr Colin Warne.

## 2. Written requests for Dispensation.

There were no requests for dispensation

## 3. Declarations of Interest

To receive declarations of interest on agenda items.

Cllr Des Parish queried why she had to declare an interest with regards to agenda items 13.3 to 13.6, the Clerk reminded her that previously she had requested a dispensation, which was refused. The Clerk also reminded her that it was up to Councillors to decide if they declared an interest or not.

Councillor	Yes	No	Agenda Item	Reason	Disclosure
Cllr Adrian Bridges		√			
Cllr Aimee Bridges		√			
Cllr Michael Francis		√			
Cllr Neil Hooper	√		13.3-13.6	Impact on personal property	Disclosable Pecuniary Interest
Cllr Des Parish	√		13.3-13.6	Director Northolme Community Centre	Disclosable Pecuniary Interest
Cllr Philip Rudd		√			

## 4. Minutes

To receive, approve and sign the Minutes of the Ordinary Meeting of the Parish Council held on 10<sup>th</sup> June 2021.

The minutes were approved as a true record of the meeting and signed by the Chairman.

**5. Minutes**

**To receive, approve and sign the Minutes of the Ordinary Meeting of the Parish Council held on 29<sup>th</sup> June 2021.**

The minutes were approved as a true record of the meeting and signed by the Chairman.

**6. Public Participation**

There were no questions from the public.

**7. Planning Application 100 Dorchester Way, Belmont, HR2 7ZP (212180) Proposed single storey extension and loft conversion.**

Cllr Adrian Bridges informed the Parish Council that he could not see any issues with the application. Cllr Des Parish also informed the Parish Council that she did have a concern that next door was overlooked, however having noted that Cllr Tracy Bowes had spoken to residents, who had no concerns, she was happy to support the application.

Having considered the matter, the Parish Council resolved to support the application.

**Action** Clerk to inform Herefordshire Council of Parish Councils decision.

**8. Planning Application 59 Dorchester Way, Belmont HR2 7ZW.(211845) Proposed first floor extension over garage and form connection between dwelling and garage.**

The Parish Council noted that the garage was separate to the dwelling and that there were no issues from the Environmental Officer.

Having considered the matter, the Parish Council resolved to support the application.

**Action** Clerk to inform Herefordshire Council of Parish Councils decision

**9. Ward Councillors Report**

Having sent her apologies, there was no Ward Councillors Report.

**10. Previous Actions**

The Parish Council agreed that regarding Play Areas in the Parish (7.14) there should be an additional action regarding the completion of the jobs by the Handy Person. The Parish Council noted the update from the Clerk.

Chairman asked that Abbey View East Footpath be added to the action log as so it does not get overlooked or forgotten.

**Action** Clerk to add a new 07/15 relation to updates on jobs to be completed by the Handyperson.

**11. Handypersons Report**

The Parish Council noted the Handypersons Report for June 2021(Appendix 1 refers)

**12. Finance**

12.1. The Bank Reconciliation (Appendix 2 refers) as of 8<sup>th</sup> July 2021 was summarised as follows.

• Treasurers Account	£	500.00
• Deposit Account	£	149,388.50
<b>Total</b>	<b>£</b>	<b>148,888.50</b>

12.2. Receipts. Nil

12.3. To authorise payment of invoices as per payment schedule.

Ref	Payee	Amount £	VAT	Detail
1	Colin Warne	1,543.65	N/a	30/06/21 (236) Handyperson duties June 2021 plus wood for bridges and Paint for signs
2	Powells Forest & Garden Equipment	125.28	20.88	11/06/21 (048432) Mower Repairs
3	HALC	240.00	40.00	21/06/21(H1346) Inhouse training 27/04/21
4	R. A. Ford	34.99	5.83	15/06/21 -reimbursement for Kaspersky internet Security for one year.
5	HMRC	176.80	N/a	PAYE P2
6	HMRC	176.80	N/a	PAYE P3

Resolved that payments be authorised, and cheques signed.

Noted Clerks Salary Payment by Standing Order on 28<sup>th</sup> June 2021 as agreed at Parish Council meeting 14/03/19 – Agenda Item 31.

### 13. Play Areas in the Parish

To consider report from Task and Finish Group

13.1 Canterbury Close Play Park

13.2 Dorchester Way Play Park

13.3 Northolme Open Space near Gabion

13.4 Northolme Open Space along path near Infant (Small) Play Park

13.5 Northolme Infant (Small) Play Park

13.6 Northolme Junior (Large) Play Park

13.7 Kenilworth Close Play Park

13.8 Coppin Rise Play Park

Having consider the matter, the Parish Council agreed that tasks reference 7 relating to Northolme (Infant (small) Play Park) and 37 relating to Kenilworth Close should be approved and added to the list for action by the Handyperson subject to authority by Balfour Beatty.

The Chairman did remind the Councillors that a formal quote was still required for the large expenditure and where possible three quotes would be required. However, if this was not possible then the Parish Council are permitted to consider even one.

Item	Issue	Recommendation	Type of Work	Priority
7	Horse Rocker	Replace hand/fooholds and rubber bungs	Repair	Top
37	Horse Rocker	Replace hand/fooholds and rubber bungs	Repair	Middle

**Action** the Clerk add tasks to the Handyperson list.

**Action** The Clerk to get authority from Balfour Beatty for the Handyperson to complete the additional tasks.

**Action** Once approval is received from Balfour Beatty the Clerk to inform the Handyperson.

### 14. Fitness and Wellbeing Trail

The Parish Council agreed to defer this item for consideration at the August 2021 meeting.

**15. Outdoor Gym**

The Parish Council agreed to defer this item for consideration at the August 2021 meeting.

The Parish Council noted Cllr Des Parish's comment that items 14 and 15 were the same thing. The Clerk informed the Parish Council that the items are as previously requested. The Parish Council was mindful that Belmont is in a built up area, with limited locations, parishioners' would need to be consulted on any proposal, plus Herefordshire Council's permission is required.

**16. Grass Cutting**

The Parish Council considered Cllr Tracy Bowes request for additional cuts across the parish. The Parish Council was of the view that it was just long grass and cutting would mean additional costs to the Parish Council. Cllr Des Parish informed the Parish Council that Balfour Beatty and the Handyperson were on target with this year's cuts. Having considered the matter the Parish Council did not agree to any additional cuts. However, it was agreed that a request be made to Balfour Beatty for additional grass cuts from Northolme / Abbotsmead Road to Golden Post along the cutting in to the Brook.

**Action** Clerk to request that the grass along the Brook is cut by Balfour Beatty.

**17. Hedgerow on Abbey View East**

The Parish Council considered Cllr Des Parish's request (Appendix 3 refers). Having considered the request the Parish Council agreed that no further cuts take place.

**Action** Clerk / Chairman to inform the Handyperson.

**18. Parish Council Reference Group.**

Having considered correspondence received from Herefordshire Council, it was agreed that the Clerk would attend the first meeting and see if it was of any value to the Parish Council.

**Action** – Clerk to register

**19. Abbey View East and Jubilee Field**

Cllr Des Parish informed the Parish Council that the base on which these benches are attached (two on Abbey View East and one on Jubilee Field) are raised from the ground leaving sharp edges and corners. It was agreed that the Handyperson would be asked to chamfer the edges and also build up the edges with a suitable material.

**Action** Clerk to ask the Handyperson to make up the edges around the bases.

**20. Youth Services In Belmont**

Having considered correspondence from the Ward Councillor, it was agreed that the Clerk would liaise with South Wye Community Association to follow up on the past proposal for a Youth Club. The Clerk was also asked to contact HVOSS to see if they could help.

The Parish Council noted the comments from Cllr Michael Francis that things such as skate parks brought with it anti-social behaviour and highlighted issues on Belmont Pond and the local Skate Park.

Cllr Neil Hooper highlighted the anti-social behaviour on Northolme Play Area was a regular occurrence particularly on Friday and Saturday nights.

**Action** – Clerk to liaise with South Wye Community Association

**Action** – Clerk to liaise with HVOSS

**21. For Information Items**

The Parish Council noted the Clerks' report on For Information Items.

**22. Matters relayed to the Clerk for agenda items at the next meeting.**

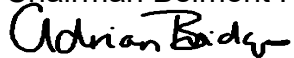
- Play Area - Wet Pour
- Drop Kerb - Ruckall Lane
- Drop Kerb - Sydwall Road

**23. Confirmation of Date, time, and Location of the next meeting**

12<sup>th</sup> August 2021 @7.30 pm to be held at Belmont Community Centre

**Meeting closed at 8.32pm**

Adrian Bridges  
Chairman Belmont Rural Parish Council



12 August 2021

**BELMONT RURAL PARISH COUNCIL HANDYMAN WORKSHEET  
MONTH - June 2021**

<b>Date</b>	<b>Site Location</b>	<b>Work Completed</b>	<b>Hours</b>	<b>Rate/Hr</b>	<b>Total Amount</b>
01-Jun	Abbey View West, Jubilee Field	Bank strimmed, mow & litter, bridge repair	5.5	22.85	125.675
02-Jun	Abbey View East bank, Northolme, Abbey View East	Cut and mow	5	22.85	114.25
07-Jun	Jubilee Bridge 1	Laid anti slip wire	2	22.85	45.7
10-Jun	Four points	Erect large litter signs	1	22.85	22.85
17-Jun	Canterbury Close, Atherston Close, Northolme bank, Dorchester Way	Mow & litter, collect sign, cut hedge	6	22.85	137.1
18-Jun	Northolme Playing field	Strim culvert	2.5	22.85	57.125
21-Jun	Locks	Fuel run	0.5	22.85	11.425
22-Jun	Northolme bank, Wheatridge Road	Mow & litter	6	22.85	137.1
23-Jun	Westholme, Eastholme, Wicks	Mow & litter, collect paint	5	22.85	114.25
24-Jun	Northolme Road, Abbotsmead, Coplin Rise, Broadholme	Mow & litter	7	22.85	159.95
25-Jun	Abbotsmead Road, Wyedean x 2 , CH7	Mow & litter	4.5	22.85	102.825
28-Jun	Atherstone sign	Re-paint, repair sign and erect	3.5	22.85	79.975
29-Jun	Abbey View East, Abbey View West, Dorchester Drive, Jubilee Field	Mow & litter	6.75	22.85	154.2375
30-Jun	Stanbrook Drive, Abergavenny Road, Abbey View West	Mow & litter	5.5	22.85	125.675
					0
			60.75		<b>1388.1375</b>

**Belmont Rural Parish Council**  
**Bank Reconciliation as of 8<sup>th</sup> July 2021**

<b>Opening 1st April 2021</b>	Deposit	144,838.73
	Treasurers a/c	500.00
<b>Total</b>		<b>145,338.73</b>
Add		
	Receipts	35,174.12
		<b>180,512.85</b>
	Payments to	
Less	8/07/21	30,624.35
<b>TOTAL</b>		<b>149,888.50</b>

Bank statement as at 01/06/21	Treasurers a/c	500.00
Bank statement as at 01/06/21	Deposit a/c	155,298.66
		<b>155,798.66</b>
Outstanding cheques		

1283	100.00
1284	582.68
1289	1,039.68
1290	40.00
1291	685.76
1292	76.23
1293	1,088.29
1294	1,543.65
1295	125.28
1296	240.00
1297	34.99
1298	176.80
1299	176.80

5,910.16

**BALANCE****149,888.50**

**Hedgerow on Abbey View East**

Dear Clerk,

I have concerns there are two fairly large openings being created in the hedgerow on AVE. I have attached photos.

My concerns are that during half term holidays whilst walking around I saw children playing in the brook accessed through these openings. The ground slopes towards the brook which cannot be seen from the footpath. I realise one opening leads to a gas monitoring device however there is no requirement to mow this area.

I am suggesting a barrier is put across these openings with no further mowing until the hedge recovers.

On JF a path is being mowed which is not required. There is a plunge pool at the end of this path and we should not encourage access.

Could we please not mow here in the future.

We must encourage people to use the two foot bridges provided for crossing the brook which is being widened for use.

Thank you.

Cllr Des Parish