



# Belmont Rural Parish Council

To: All members of Belmont Rural Parish Council

Dear Member,

NOTICE IS HEREBY GIVEN that the Ordinary Meeting of Belmont Rural Parish Council will be held at Belmont Community Centre, Eastholme Road Belmont HR2 7UQ on Thursday 8<sup>th</sup> February 2024 starting at 7.30 pm. All members are summoned to attend.

## AGENDA

**1. Apologies**

To receive and consider apologies for absence.

**2. Co-option**

To co-opt Councillors to the Parish Council

**3. Written requests for Dispensation**

To consider update from the Clerk.

**4. Declarations of Interest**

To receive declarations of interest on agenda items.

**5. Minutes**

To receive, approve and sign the Minutes of the Ordinary Meeting of the Parish Council held on Thursday 11<sup>th</sup> January 2024.

**6. Public Participation**

6.1 To receive and consider questions from the public.

6.2 To receive and consider update from the Ward Councillor.

**7. Previous Actions**

To receive an update from the clerk

**8. Tree and Hedge Work**

To consider an update and agree the way forward.

**9. Finance**

9.1. To authorise payment of invoices as per payment schedule.

Ref	Payee	Amount	VAT	Detail
1	Thomas Mortimer	1,980.00	n/a	16-01-24 (03115) Chipper and waste removal-£495.00 01-02-24 (03121) Stump Grinding - £295.00 02-02-24 (03122) Cherry trees reduction/ all wate removed – £1,190.00
2	Colin Warne	869.75	n/a	03-02-24 (372) Handyperson January 2024
3	Powells Forest & Garden Equipment	77.87	12.98	31/01/24 (058399) Hedge Cutter repairs.
4	South Wye Community Association	60.00	n/a	12212 & 12213 Hall Hire 12/10/23 & 09/11/23
5	PKF Littlejohn LLP	378.00	63.00	Replacement for Cheque number 1469, not received.
6	Adrian Bridges	79.99	n/a	Reimbursement – Microsoft Subscription

9.2. Receipts.

9.3. To receive an update on account balances as at 31<sup>st</sup> January 2024

- 10. Budget Monitoring Report**  
To consider Budget Monitoring Report as at 31<sup>st</sup> December 2023.
- 11. Bank Reconciliation Sign off.**  
To confirm sign of as at 31st December 2023.
- 12. Mower Shed – Installation of Solar Pannels**  
To consider an update.
- 13. Play Area Improvements**  
To consider improvement works to be carried out.
- 14. Access to bridge on Abbey View East**  
To consider an update.
- 15. Abbey View East/Jubilee Field Footpath**  
To approve final specification, location of work and tender process.
- 16. Handyperson Service 2024-25**  
To consider the Parish Councils approach and agree the way forward.
- 17. Grant Application – South Wye Community Association**  
To consider grant application for **£10,500.00**.
- 18. Grant Application – Dore Community Transport**  
To consider grant application for **£400.00**.
- 19. Funding Opportunity for Tree Planting**  
To consider correspondence from Herefordshire Council.
- 20. Town and Parish Charter**  
To consider correspondence from Herefordshire Council.
- 21. Young Boots Football Academy Weetabix Wildcats training sessions**  
To consider correspondence received from the Young Boots Football Academy.
- 22. Register of Interest Forms**  
To consider correspondence received from Herefordshire Council.
- 23. For Information Items**  
To note the Clerks, Report on For Information Items.( No discussion)
- 24. Matters relayed to the Clerk for agenda items at the next meeting.**
- 25. Confirmation of Date, time, and Location of the next meeting**  
**Thursday 14<sup>th</sup> March 2024** at 7.30 pm to be held at Belmont Community Centre
- 26. Clerks Salary**  
To approve the Clerks Salary and authorise the Chairman to sign payroll record.

Tony Ford Parish Clerk, Belmont Rural Parish Council 04-02-24  
e-mail: [clerk@belmontrural-pc.gov.uk](mailto:clerk@belmontrural-pc.gov.uk)